

REGULATIONS RELATING TO THE ADMISSION, REGISTRATION AND EXAMINATIONS FOR PhD PROGRAM IN ECONOMICS AND ECONOMETRICS

DEFINITIONS

The terms used in these regulations shall deem to have the following meaning:

- a. Department shall mean a teaching department of PIDE.
- b. Head shall mean the head of a teaching department.
- c. A course of one credit shall mean one hour of teaching work per week.

ADMISSION

Eligibility for PhD in Economics

Candidates possessing MPhil or equivalent degree in Economics, Agricultural Economics, Environmental Economics, Health Economics, Economics and Finance, Econometrics, Development Studies, Business Administration, Demography, Public Policy, Mathematics, Statistics or Computer Science from an HEC recognized university / institution with at least a first division (annual system) or CGPA of 3.00 out of 4.00 (in the semester system or equivalent) shall be eligible to apply for admission.

Eligibility for PhD in Econometrics

Candidates possessing MPhil or equivalent degree in Econometrics, Economics, Economics and Finance, Mathematics, Statistics or Computer Science or all other relevant disciplines from an HEC recognized university / institution with at least a First Division (annual system) or CGPA of 3.00 (out of 4.00 in the semester system) shall be eligible to apply for admission.

Ineligibility

Anyone who has been rusticated or expelled by any university or college for misconduct or for use of unfair means in the examinations or any offence involving moral turpitude shall not be eligible for admission. Anyone who is ceased to be PhD student under institute's PhD rules shall also be ineligible for admission.

Application and Selection Procedures

The application forms can be downloaded from the website of PIDE (www.pide.org.pk). The candidates are encouraged to apply online. However, applications shall be considered complete when a hard copy of the form is submitted to office of the Registrar along with a statement of purpose, research proposal, duly attested/verified/certified transcripts, proof of English proficiency, and two letters of recommendation by persons competent to recommend the candidacy, and payment of prescribed fee through advertised channels.

Candidates shall be selected on the basis of performance in the admission test and interview (as per schedule advertised), academic record, research publications, recommendation letters, research proposal and statement of purpose. Foreign students who cannot appear in admission test are required to submit their valid GRE (General) scores (60 percentile or better / as per



HEC prevailing criteria) along with their applications and the shortlisted candidates shall be interviewed through Skype (schedule shall be communicated).

The in-service applicants shall be required to submit the No Objection Certificate (NOC) issued by their employers before the beginning of the academic session. For compilation of merit the following scheme shall be adopted or as revised from time to time.

	Weightage
Pakistani National	
Academic Record	40 %
Admission Test	50 %
Interview	10 %
Overseas / Foreign Students	
Academic Record	40 %
GRE (General) Score*	50 %
Interview (through Skype)	10 %

- The percentile score shall be considered as percentage (50 X percentage)

The marks for Academic Record (last two degrees including MPhil) shall be allocated according to the following scheme:

CGPA (Semester System)	Percentage (Annual System)	Marks
2.50 – 2.59	45.00 – 46.49	5
2.60 – 2.69	46.50 – 47.99	6
2.70 – 2.79	48.00 – 49.49	7
2.80 – 2.89	49.50 – 50.99	8
2.90 – 2.99	51.00 – 52.49	9
3.00 – 3.09	52.50 – 53.99	10
3.10 – 3.19	54.00 – 55.49	11
3.20 – 3.29	55.50 – 56.99	12
3.30 – 3.39	57.00 – 58.49	13
3.40 – 3.49	58.50 – 59.99	14
3.50 – 3.59	60.00 – 61.49	15
3.60 – 3.69	61.50 – 62.99	16
3.70 – 3.79	63.00 – 64.49	17
3.80 – 3.89	64.50 – 65.99	18
3.90 – 3.99	66.00 – 67.49	19
4.00	67.5 and above	20

Note: Student obtaining less than 60 percent marks in MPhil under annual system or CGPA less than 3.00 out of 4.00 (in case of semester system or equivalent) are not eligible for admission in PhD program.

International Applicants

The overseas /international applicants must follow the procedure for application as per HEC / Ministry of Interior prevalent Policy. An overseas student seeking admission at PIDE has to first obtain the equivalence of Certificates/Degrees from the Higher Education Commission (HEC) of Pakistan. The Refugees (status recognized by the Government of Pakistan) will be considered as foreigners.

Admission Test

The admission test will be conducted by the institute following the guidelines of the Higher Education Commission (HEC) of Pakistan. The Admission Committee for each department shall be constituted by the Dean in consultation with the Head of the department and admissions shall be approved by the Dean on the recommendations of the Admission Committee of the department concerned.

Interview

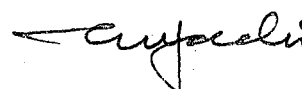
Interview is the mandatory part of the admission and all short listed candidates must appear before the interview panel. The shortlisted foreign applicants may be interviewed through Skype.

Deferment of Admission

1. The student who secures the admission but cannot join the program in that semester due to unavoidable circumstances can apply for deferment of admission for one year. However, such requests need to be made prior to commencement of classes through concerned Head of Department (HoD).
2. The deferment of admission is subject to the approval of Dean on recommendation of the concerned HoD and payment of deferment fee @ Rs.10,000/- for national students (US\$ 300 for international students).
3. The maximum time period for completion of degree for such students shall be counted after their joining the respective program. In the case, student does not join the institute after one year his/her admission shall be treated as cancelled.

Freezing a Semester:

1. The students are not allowed to freeze their first semester during coursework and any semester during dissertation / thesis research.
2. Students are not allowed to freeze semester more than twice during entire duration of the program. Frozen semester(s) shall be counted towards total duration of program and no extra time shall be given for completion of degree requirements. The students shall be required to complete all degree requirements within maximum period allowed for the program
3. Student can apply on prescribed form with payment of Rs.10,000 (US\$ 300 for international students) for freezing of semester preferably prior to commencement of classes or within two weeks of the commencement of that semester. The deposited tuition fee (if any) shall be adjusted in the next semester.
4. However, under special circumstances students may apply for freeze of semester before the commencement date of midterm exams announced in the academic calendar. In such cases, the deposited fee shall not be reimbursed / adjusted and all of the registered courses for that semester shall be considered as withdrawn. The withdrawn courses shall appear on the result card with letter grade 'W' against each course. On the final transcript freeze of semester shall be indicated without mentioning of registered courses. Such students have to resume their studies in the following semester. All rules regarding registration of courses (section C) shall apply.



RULES/REGULATIONS

A. General

1. An academic year of the Institute shall comprise of two semesters namely Fall and Spring semesters. However, summer semester can be offered subject to approval of the Academic Council, PIDE.
2. English shall be the medium of instruction.
3. A candidate for the degree of Doctor of Philosophy in Economics must pass coursework of 18* credit hours and comprehensive examinations in Microeconomics and Macroeconomics in the manner prescribed, and defend his/her thesis successfully.
4. A candidate for the degree of Doctor of Philosophy in Econometrics must pass coursework of 18* credit hours and comprehensive examinations in Econometric Theory and Applied Econometrics in the manner prescribed, and defend his/her thesis successfully.
5. The minimum time period allowed for the completion of PhD degree is **three** years. The maximum allowed time for completion of all requirements (coursework and submission of final copy of dissertation and publication) including final notification is **eight** years. The timeline of activities is as below:

Activities	Timeline
a. Coursework and Proposal Defense (i) Completion of coursework (ii) Passing comprehensive examinations (iii) Proposal defense	Within maximum four years from date of registration in PhD program
b. Thesis (i) Submission of initial draft (ii) Presentation in an open seminar within PIDE premises prior to foreign evaluation.	Within maximum six years from date of registration in PhD program.
c. Foreign Evaluation (i) Foreign evaluation by two experts from technologically advanced countries as per HEC requirement. (ii) Incorporation of comments received from foreign experts (if any) (iii) Submission of Final draft for public defense.	PIDE must try to complete all these requirements within maximum one year
d. Final Submission (i) Final open defense within PIDE premises (ii) Submission of Hard copies of thesis (iii) Submission of publications as per HEC requirement (iv) Any other requirement of HEC / PIDE	Within a period of maximum eight (08) years from date of registration in PhD program. No extension shall be granted on any grounds.

* 18 credit hours are the minimum PhD coursework requirement of the HEC, Pakistan. In addition to these 18 credit hours, a PhD student must pass the deficiency courses (if any) as identified by the respective Department.

(Signature)

B. Coursework

Economics	Econometrics
Total Credit Hours : 18 Credit Hours	Total Credit Hours : 18 Credit Hours
Core Courses : 9 Credit Hours	Core Courses : 9 Credit Hours
Elective Courses : 9 Credit Hours	Elective Courses : 9 Credit Hours
Core Courses (each of 3 credits) E601: Microeconomic Theory-II E-611: Macroeconomic Theory-II E-641: Econometrics Methods-II	Core Courses (each of 3 credits) ETS-840: Micro Econometrics ETS-845: Macro Econometrics ETS-771: Topics in Advance Econometrics
Elective Courses: The elective courses must be chosen from the courses offered in such a way that at least two courses are taken from area of specialization (list available with the department).	Elective Courses: The elective courses must be chosen from the courses offered in such a way that at least two courses are taken from area of specialization (list available with the department).

B.1. Deficiency Courses

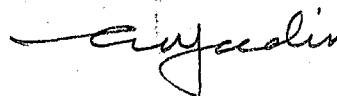
1. The students not having MPhil Economics/Econometrics from the respective department of PIDE shall have to pass the deficiency course(s) of respective department. However, student can apply for removal of deficiency course(s).
2. The student shall apply before the start of semester for removal of the deficiency course(s) if he/she has already qualified the course(s) [or equivalent course(s)] during his/her MS/MPhil coursework securing grade points of at least 3.0 out of 4.0 or 65% marks (not more than 5 years ago). For making a decision in this regard, guidelines give below shall be followed:
 - 2.1. A course shall be considered equivalent to a deficiency course if 75% of the course contents are similar.
 - 2.2. This similarity shall be determined by the concerned Departmental Council.
3. The student applying for removal of deficiency course(s) shall have to pass exam(s) [conducted by the Departmental Council] by securing at least 65% marks. The Departmental Council can remove the deficiency in course(s) for which student has passed the exam.
4. If the student fails to qualify the deficiency course exam he/she shall have to study the course as a regular course. The deficiency courses shall be regarded as compulsory courses and offered on Pass/Fail (65% /less) basis and not considered in calculation of CGPA. The student failed in a deficiency course shall be required to repeat that course. In the case a student fails a repeated deficiency course he/she shall cease to be a student of the institute.
5. The coursework required to be followed by each student shall be communicated (through notification) by concerned department not later than the first week from start of classes.
6. A student having MPhil Economics/Econometrics from respective department of PIDE shall also have to study that (those) course(s) as the deficiency course(s) in which he/she has scored less than 65% marks.

Amjad Ali

7. The student can apply for removal of deficiency through prescribed form in any one or all the defined deficiency courses.

C. Registration of Courses

1. During the coursework a student registering at-least nine credit hours in each semester shall be considered a full time student. A PhD student can register maximum 12 credit hours in a semester. A student can register less than nine credits if it completes the credit requirement of coursework for the program or under special circumstances with approval of the HoD concerned..
2. Within the 1st week from the date of commencement of a semester, students can make registration of courses / thesis with 'Normal Fee'.
3. During 2nd week from the date of commencement of a semester, students can make registration of courses / thesis by paying 'Normal Fee' along with 'Fine at the rate imposed by PIDE'.
4. There shall be NO registration of courses / thesis after second week from the commencement of the semester.
5. The students can add/drop a course within two weeks from the commencement of the semester. After two weeks no such requests shall be entertained on any grounds.
6. A non-credit course can be converted into credit course or vice versa within three weeks from the commencement of semester. Courses registered as non-credit courses shall not be counted towards calculation of GPA/CGPA.
7. The PhD students may register elective course(s) in other department(s) of PIDE if the course(s) is (are) accepted by Departmental Council as equivalent to some course(s) that fall with in an area of specialization of parent department. However, student has to seek permission from both the departments.
8. The students are allowed to register additional course(s) [over and above the requirements of the PhD degree] on non-credit or audit basis with due permission of the instructor and payment of dues. If registered in another department, such additional elective courses need not fall in any area of specialization of the parent department. Such additional course(s) registered on non-credit/audit basis shall appear on the final transcript of the students [by mentioning Pass or Fail for non-credit and AU for audit course(s)] and shall not be counted towards calculation of GPA / CGPA.
9. The Head of each department shall forward all the registration cards (duly completed) to the Controller of Examinations during 4th week from the commencement.
10. If a student is required to repeat or wish to improve some elective course(s), he/she can replace such course(s) with other elective course(s) with approval of HoD. The student shall make a mention on course registration card about replacement of course(s) by writing Course Code(s) being replaced.
11. A core course without passing its pre-requisite(s) cannot be registered in any case. However, an elective course can be registered even if a student has not passed its pre-



requisite course by submitting the consent form duly signed by course instructor and HoD concerned at the time of registration.

12. The courses attracting a registration of less than five students shall be dropped or be offered as reading courses with approval of the Dean on recommendation of the concerned HoD. In case of the later all relevant rules shall apply.

C-1 Suspension of Registration:

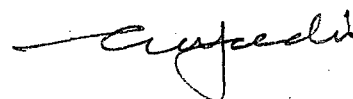
1. If a student fails to register courses/research or does not apply for freeze of semester or remains absent from classes for two weeks or more, Department Council can recommend suspension of registration for such students during that semester. Suspended registration can be restored at his/her joining the relevant department subject to the following:
 - a. The student justifies by extending solid reason(s).
 - b. Absent semester / suspended time period shall be considered as freeze semester / time period.
 - c. Students shall be required to pay prescribed fee including semester freeze fee and any other penalty as imposed by Department Council.
2. A second time suspension of registration shall lead to cancellation of his/her admission.

D. Organization of Teaching

1. Teaching in various courses for PhD shall be conducted in the Institute through lectures, tutorials, discussions, seminars, and other methods of instruction as approved by the Academic Council on recommendation of Board of Studies.
2. Teaching shall be conducted by the faculty of PIDE or by such other persons who may be allowed by the Head of department to teach.
3. Teaching shall be organized through courses prescribed by the concerned authorities from time to time.
4. Teaching shall be entrusted to a person who possesses a doctorate degree.

E. Examination

1. A student shall be evaluated in each course on the basis of sessional tests, class assignments and terminal examinations. Each course shall carry 100 marks and the written terminal examination shall preferably be allocated at least 50% marks.
2. All mid-term examinations are to be conducted at the PIDE premises as per time stipulated in PIDE Academic Calendar and in the manner decided by the teacher concerned.
3. Terminal examinations of all courses are to be conducted at the PIDE premises and within the period stipulated in academic calendar. The Controller of Examinations shall finalize date sheet in consultation with the relevant HoD and shall ensure the conduct of examinations in a smooth manner.
4. A student shall be eligible to appear in the terminal examinations provided that:
 - a. He/she has been on the rolls of the Institute during that semester
 - b. He/she has registered.himself/herself for the courses of study



- c. He/she has attended at least 75% of the class lectures / seminars delivered to his/her class in each course. Date-wise record of the attendance of students shall be maintained by the concerned departments, and
 - d. He/she has paid all of his dues.
5. The student falling short of the required percentage of attendance of lectures and seminars etc. shall be awarded an incomplete (I) grade in the respective course. The rule for maintaining minimum GPA in a semester shall apply.
 6. The student shall be required to re-register the incomplete course by paying fee when offered next.
 7. In case of a second time incomplete in a course or an 'F' grade in an incomplete course or an incomplete in a repeated course, the candidate shall cease to be student.
 8. Candidates unable to appear in the terminal examination of a course due to any reason shall be considered fail in that course and no retake of terminal examinations shall be permitted on any grounds.
 9. In case of open book examination, the students shall be permitted hard copies of books/notes/lectures only. Use of electronic devices and/or internet shall not be permitted during open book examination.
 10. For all courses the grads are classified as A⁺, A, A⁻, B⁺, B, B⁻, C⁺, C, C⁻, F (Fail), and I (Incomplete for students with less than 75 % attendance).The performance of candidates in course work shall be graded as in the following:

Marks	Grades
Less than 50	F
50-54	C ⁻
55-59	C
60-64	C ⁺
65-69	B ⁻
70-74	B
75-79	B ⁺
80-84	A ⁻
85-89	A
90 and above	A ⁺

11. To obtain credit for a core course a student must obtain at least B⁻ or better grade. If a student does not obtain at least B⁻ grade in a core course, he/she shall have to register the course once again whenever offered next. A student who fails to obtain B⁻ or better grade in the second attempt shall cease to be a student of PhD program.
12. To obtain credit for an elective course a student must obtain at least C grade.
13. A student is allowed to re-register (for improvement) such elective course in which he/she has obtained a C grade.



14. A student has to maintain a GPA of at least 2.50 in the registered courses during each semester. Student whose GPA falls short of the minimum required level in a semester shall be deemed to have failed in the semester.
15. If GPA of a student falls short of 2.00 in any semester, he/she shall cease to be a student of PhD program.
16. A student, who has failed under clause E-14, may be given one chance as a concession to continue his/her studies. Such a concession shall be granted ONLY ONCE during the entire program. A student failing TWICE under clause E-14 shall cease to be a student of PhD program.
17. A student who obtains 'F' grade twice in a course shall cease to be a student of PhD program.
18. The candidate must complete the coursework with a minimum CGPA of 3.00 out of 4.00.
19. The result of a student in each course, whether passed or failed, shall be displayed on notice board. A separate result statement shall also be issued to each student showing the marks and letter grades obtained in each course as well as GPA/CGPA. Grade Point (GP) shall be determined on the basis of Numerical Grade in the manner shown in Appendix to these regulations.
20. Grade Point Average (GPA) shall be calculated in accordance with the following formula:
$$\text{GPA} = \frac{\text{Sum of (GPE} \times \text{Cr)}}{\text{Total Credit Hours registered in a semester}}$$
where 'GPE' represents Grade points earned in a course and 'Cr' indicates credit hours of the corresponding course.
21. The Cumulative Grade Point Average (CGPA) at the end of a semester shall be calculated by dividing the total grade points earned in courses passed up to that semester with total credits hours passed.
22. There is no provision of re-evaluation of any examination once the results are submitted to the Examinations Office. However, within one week of the announcement of the results a student can request for the rechecking of his/her answer sheet making payment of rechecking fee @Rs. 500/- per paper (\$15 for international students) or as prescribed from time to time. The rechecking shall be restricted to confirm whether all the questions have been marked and the marks in individual questions add-up exactly to the recorded aggregate marks. The re-totalling shall be restricted to the marks of terminal examinations only and it shall not consider marks of quizzes / assignments / term paper / presentations etc. Errors found shall be rectified as recommended by the re-evaluation committee comprising of Controller of Examinations, Head of Department and the teacher concerned.
23. Any misconduct or use of unfair means in an examination by a candidate shall be reported by the invigilator to Controller of Examinations who shall arrange meeting of Unfair Means Committee (consisting of Dean, concerned HOD and Controller of Examinations) at the earliest to decide one or more of the following penalties.
 - a. Cancellation of registration from the PhD Program.
 - b. Suspension from the PhD program for one or two semesters (counted toward total allowable period for the degree).



- c. Cancellation of the related exam and awarding an 'F' grade in that course along with a warning letter issued by the Registrar.
- d. A penalty of Rs. 5,000 (\$150 for international students) along with 'c' above.

F. Comprehensive Examination

1. The comprehensive examination(s) must be taken soon after completion of required core courses (Microeconomic Theory I & II and Macroeconomic Theory I & II in case of PhD Economics and Micro-Econometrics, Macro-Econometrics and Topic in Advance Econometrics for PhD Econometrics. The eligible candidates for comprehensive examination(s) must attempt any two of three consecutive schedule comprehensive examinations (for each theoretical area) duly notified by Controller of Examinations in consultation with Head of the concerned department.
2. For each comprehensive Examination, the Vice Chancellor shall appoint a PhD comprehensive examination committee to be headed by the concerned HoD and comprising two faculty members. At least one faculty member of the committee must be taken from the permanent PIDE-PhD faculty.
3. The comprehensive examinations shall be composed of two parts – a written examination and an oral examination. The oral examination shall preferably be taken within one week of written examinations. The marks distribution shall be:

Written (Marks)	Viva-Voce (Marks)	Total Marks	Passing Marks
85	15	100	65

4. A student has to pass each comprehensive examination within two attempts.
5. If a student fails any of the comprehensive examinations in the second attempt, he/she shall cease to be a student of PhD program. Similarly, if a student fails to attempt any of comprehensive examinations in the three consecutive schedule comprehensive examinations, he/she shall cease to be a PhD student at PIDE.
6. The students who are unable to continue their PhD degree due to failure in comprehensive examinations may opt for an MPhil degree as per provision given in section 'H' of these regulations.

G. Dissertation / Thesis

1. The students need to pass all the comprehensive exams before registration for PhD dissertation as partial fulfillment of the requirement of the degree.
2. The PhD candidates must register for dissertation during all the semesters subsequent to passing of comprehensive examinations under the supervision of a supervisor and co-supervisor appointed by the Dean on the recommendations of the HoD. Where necessary and desirable, only supervisor may be appointed. Both supervisor and co-supervisor must hold a doctorate degree and at least one of them should be from regular faculty of PIDE. However, department shall allocate (at the time of registration in the first semester) an advisor to each PhD student to guide his/her studies.

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3. Each PhD candidate is required to submit a formal research proposal to the HoD within six months of the passing of comprehensive examinations. Permission for late submission (up to maximum of six months) can be granted by the HoD under special circumstances. The research proposal must be defended in a seminar and approved by the Graduate and Research Management Council (GRMC).
4. The thesis must be written in English following the thesis guidelines of the institute.
5. The thesis must demonstrate a student's capacity to pursue original research based upon good understanding of research techniques and concepts appropriate to the research area. It must represent a distinct and significant contribution to the subject, whether through the discovery of new knowledge, the connection of previously unrelated facts, development of new theory or the revision of older views. It should show the exercise of critical judgment with regard to both the candidate's own work and that of other scholars in the field.
6. A candidate shall be permitted to incorporate his/her own published work in his/her thesis. A candidate shall not, however, be permitted to incorporate in his/her thesis the material that has been included in a thesis submitted in support of successful application for a degree from any other university or a degree-awarding institute without proper referencing.
7. A PhD candidate shall be required to submit progress report (duly signed by supervisor and co-supervisor) to HoD at the end of each semester.
8. When the supervisor decides that a candidate has completed the thesis, the candidate shall submit initial draft of thesis in the concerned department along with submission fee of Rs. 10,000/- (US\$ 250 for international students), certificate of completion from his/her supervisor and plagiarism report (as per prevailing plagiarism policy of HEC) duly signed by the supervisor and Quality Enhancement Cell (QEC), PIDE.
9. The candidate is required to present the draft thesis in an open seminar within PIDE premises and incorporate the comments of the Thesis Committee notified by concerned HoD. The revised thesis need to be submitted for certification by the Thesis Committee that the suggested changes/improvements has been made by the candidate and the thesis is ready for evaluation by the foreign evaluators.
10. The lists of foreign evaluators and (local) external examiners (based on academic staff of recognized universities or well reputed research institutions) for the evaluation of PhD thesis must be prepared by the concerned department for approval of the Vice Chancellor.
11. The Vice Chancellor shall approve the preference order of four foreign evaluators from technically advanced countries as per HEC criteria on the recommendation of concerned HoD from the list prepared for the purpose. However, the thesis shall be sent to the top two foreign evaluators for the purpose of evaluation. They shall opt any of the following options.
 - a) Fully Accepted
 - b) Accepted with minor corrections – the supervisor shall ensure the corrections.
 - c) Accepted with major corrections – the revised thesis shall be sent to the foreign evaluator(s) for approval.
 - d) Rejected



12. In case of a difference of opinion between foreign evaluators, the decision of acceptance / rejection shall be made on the basis of comments from the next available foreign evaluator (from the approved preference). A summary of possible decisions under various scenarios is as below:

Foreign Evaluator-I	Foreign Evaluator-II	Foreign Evaluator-III	Decision
Accepted / Accepted with suggested corrections	Accepted / Accepted with suggested corrections	-	Accepted for Final defense
Accepted / Accepted with suggested corrections	Rejected	-	Thesis shall be sent to third evaluator
Accepted / Accepted with suggested corrections	Rejected	Accepted / Accepted with suggested corrections	Accepted for Final defense
Accepted / Accepted with suggested corrections	Rejected	Rejected	Rejected / Ceased to be a PhD student however, candidate may opt for option of MPhil
Rejected	Accepted / Accepted with suggested corrections	-	Thesis shall be sent to third evaluator
Rejected	Accepted / Accepted with suggested corrections	Accepted / Accepted with suggested corrections	Accepted for Final defense
Rejected	Accepted / Accepted with suggested corrections	Rejected	Rejected / Ceased to be a PhD student however, Candidate may opt for option of MPhil
Rejected	Rejected	-	Rejected / Ceased to be a PhD student however, Candidate may opt for option of MPhil

13. After acceptance in the foreign evaluation, the final defense of the thesis shall be arranged at the premises of PIDE. The student shall be required to submit an application for arrangement of final defense along with examination fee of Rs. 20,000/- (US\$ 500 for international students). The concerned HoD shall recommend three names (from approved list of examiners) and forward it through the Dean for approval/appoint of an external examiner by the Vice Chancellor. The candidate shall be required to satisfy the examiner that his/her thesis contains original work of merit, worthy of publication in full or in part and to satisfy the examiner of his/her competence in doing independent research both in terms of critical use of the existing literature and new contribution to literature.

14. The external examiner shall make one of the following recommendations:

- Accepted:
The Degree of Doctor of Philosophy may be awarded.
- Accepted with minor corrections:
The Degree of Doctor of Philosophy may be awarded, subject to the condition that the candidate makes minor corrections in the thesis with approval of the supervisor (without any requirement of re-evaluation by the external examiner).
- Accepted with major corrections:
The Degree of Doctor of Philosophy may be awarded, subject to the condition that the candidate makes major corrections in the thesis which would be verified by the external examiner within a maximum period of six months.

15. The oral examination shall be open to public.
16. On successful completion, the supervisor of the thesis is to ensure that the candidate has made all the necessary revisions in the light of the external examiner's reports.
17. On successful completion, the candidate shall submit six (06) hard copies and soft copy (on CD/USB) of final thesis in concerned department which shall be distributed to concerned HoD, Supervisor, Co-supervisor (if any), PIDE Library, office of Controller of Examinations and HEC.
18. Controller of Examinations shall issue the candidate final transcript and degree completion certificate after receiving the result of final defense, hard and soft copy of thesis and one copy of publication in HEC recognized journal (at least Y or better category).
19. Controller of Examinations shall forward one hard copy and soft copy of thesis to HEC along with duly signed proforma for HEC PhD Country Directory and copy of publication submitted by the candidate.

H. Option for MPhil

1. A PhD candidate

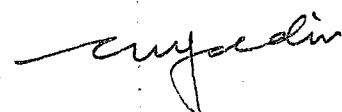
- a. who fails to submit thesis for evaluation within deadlines or
- b. who fails to pass any of the comprehensive examinations in two attempts or
- c. whose thesis is rejected by foreign evaluators

can opt for an MPhil degree (within two months) provided that the student has earned the required coursework (for MPhil degree at PIDE).

2. In addition to the coursework, a student has to write and defend MPhil thesis that demonstrates his/her capacity to pursue original research based upon a good understanding of the research techniques and concepts appropriate to the discipline.
3. The maximum time for the completion of the degree shall be one (01) year which shall be counted after being dropped from PIDE PhD program.
4. In all other respects the relevant PIDE rules shall be applicable.

I. Payment of Dues

- The students must pay all dues in time. Tuition fee must be paid prior to the start of classes of each semester. The transcript and degree shall be issued after clearance of all dues.



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READY RECKNOR FOR CALCULATIONG GRADE POINT BASED ON
LETTER GRADES AND CORRESPONDING NUMERICAL GRADES

(moving grade points scheme is adopted that changes grade point after every 0.5 marks increase in the marks obtained such that an increase of 1.5 marks shall increase GP by 0.1)

Percentage Marks	Grade Point (GP)
50.0	2.00
51.5	2.10
53.0	2.20
54.5	2.30
56.0	2.40
57.5	2.50
59.0	2.60
60.5	2.70
62.0	2.80
63.5	2.90
65.0	3.00
66.5	3.10
68.0	3.20
69.5	3.30
71.0	3.40
72.5	3.50
74.0	3.60
75.5	3.70
77.0	3.80
78.5	3.90
80.0 and above	4.00

The CGPA shall be rounded to 2 decimal points in the following manners. If the third fraction after decimal is 4 or less, it shall be ignored. However, if the third fraction is 5 or more, it shall be taken into account by raising the second fraction to the next higher digit. The higher digits shall be ignored. Thus CGPA of 3.944 shall be 3.94 and CGPA of 2.745 shall be 2.75.

