

Department of Economics and Econometrics
Pakistan Institute of Development Economics (PIDE) Islamabad

Monthly Progress Report from M.Phil Students at Thesis Stage

Guidelines for Student and Supervisor

1. The Performa will be filled by the M.Phil students that are at the Thesis stage. After passing the three months at thesis stage, the student must have to submit the Performa in Department after Supervisor's signature on monthly basis (till 10th date of each month).
2. The Department staff must ensure that the Performa will be totally completed.
3. The Performa will be tagged in student's personal file and will be used for final thesis grading.

Section 1 (to be filled by the Student)

- 1.1. Month against progress is submitted:-----
- 1.2. Student name:-----
- 1.3. Registration number:-----
- 1.4. Program:-----
- 1.5. Supervisor's name:-----
- 1.6. Co-Supervisor's name:-----
- 1.7. Thesis Title: -----

- 1.8. CGPA in course work:-----
- 1.9. When course work was completed (month/year):-----
- 1.10. When proposal was defended (if applicable):-----
- 1.11. What have been the main accomplishments of your thesis during last one month? For example: analysis completed, chapter drafts, reports, publications (please list). Please rate your progress on likert scale where 0 mean 0% and 10 mean 100% against each activity.

Introduction	0	1	2	3	4	5	6	7	8	9	10
Literature Review	0	1	2	3	4	5	6	7	8	9	10
Data collection	0	1	2	3	4	5	6	7	8	9	10
Methodology finalization	0	1	2	3	4	5	6	7	8	9	10
Data analysis	0	1	2	3	4	5	6	7	8	9	10
Results	0	1	2	3	4	5	6	7	8	9	10
Overall thesis completion	0	1	2	3	4	5	6	7	8	9	10
Any other (specify)	0	1	2	3	4	5	6	7	8	9	10

1.12. What key milestones do you plan to meet during the next month? Examples of milestones include: review the literature; methodology; collect data; analyse data; revise chapter drafts; edit and proof read thesis; present conference paper/exhibition; or submit articles etc.

Introduction	0	1	2	3	4	5	6	7	8	9	10
Literature Review	0	1	2	3	4	5	6	7	8	9	10
Data collection	0	1	2	3	4	5	6	7	8	9	10
Methodology finalization	0	1	2	3	4	5	6	7	8	9	10
Data analysis	0	1	2	3	4	5	6	7	8	9	10
Results	0	1	2	3	4	5	6	7	8	9	10
Overall thesis completion	0	1	2	3	4	5	6	7	8	9	10
Any other (specify)	0	1	2	3	4	5	6	7	8	9	10
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1.13. By what date do you plan to submit your thesis:-----

1.16. Describe your working relationship with your supervisory team. For example, do you have regular meetings, do you need additional academic support. How often do you meet or have contact with your Supervisor and your Associate Supervisor? Is this supervisory arrangement satisfactory for you?

Student's signature:

Date:-----

Now, please deliver this form to your supervisor so they can fill out the next section.

Section 2 (to be completed by the Main Supervisor)

- 2.1. How much you are satisfied on student's availability for meeting?
[1] Commendable [2] Satisfactory [3] Marginal [4] Unsatisfactory
- 2.2. How much the student has rightly reported his/her achieved progress in 1.11 as achieved during last one month?
[1] upto 20% [2] 20% to 40% [3] 41% to 60% [4] 61% to 80% [4] above 80%
- 2.3. Overall how would you rate candidate's progress during the last one month?
[1] Commendable [2] Satisfactory [3] Marginal [4] Unsatisfactory
- 2.4. Describe the factors that have contributed to this rating:
 - a) -----
 - b) -----
 - c) -----
- 2.5. Do you agree with the submission date anticipated by the candidate?
[1] Yes [2] No
- 2.6. Please highlight the key challenges of student that s/he should improve?
 - a) -----
 - b) -----
 - c) -----

Supervisor's signature:

Date:-----

Supervisor is requested to handover the Performa to the Department.

Head of Department Signature:

Date:-----