



Pakistan Institute of Development Economics
QUAID-I-AZAM UNIVERSITY CAMPUS P.O. BOX 1091, ISLAMABAD

TENDER NOTICE NO. GS/07/2026
(CLOSE FRAMEWORK AGREEMENT)

TENDER DOCUMENT
FOR
PRINTING OF MISCELLANEOUS ITEMS



GENERAL PRO-FORMA FOR TENDER SUBMISSION (to be filled by Bidder/firm)	
Bid/ proposal submitted for	
Firm/ Company Name	
Address: (Head office)	
Address: Office(s) in Islamabad/ Rawalpindi	
Contact Number	
Email address	
Owner(s) Name	
NTN/GST Number	
PEC Registration Number (in case of Civil work)	
Work Experience in relevant field/ Category (in Years)	
Previous reputation/work completion certificates / evidence submitted	Yes / No
Tender document Fee Submitted	Yes / No (Rs. _____)
Earnest Money/Bid Security Submitted	Yes / No (Rs. _____) %age _____ (If required)
Submission of undertaking that, firm has not been blacklisted by any Organization/establishment etc.	Yes / No
Last date for tender submission	Submitted on: ____/____/2026

TENDER NOTICE No.GS/07/2026

The Pakistan Institute of Development Economics (PIDE) invites sealed bids on “Single-Stage, One-Envelope” from eligible, experienced, and reputable firms having offices/setups at Islamabad/ Rawalpindi, registered with sales tax department, national tax number (NTN for **One-Year Closed Framework Agreement**, in accordance with **Rule 16(A) of the Public Procurement Rules, 2004**.

➤ *Printing of Miscellaneous Items*

Interested firms/bidders are required to submit their technical & financial proposal for above mentioned Job in envelop on or before **April 15, 2026 by 11:00 hours**. The bids will be open on the same day at 11:30 am in the office of Chairman Purchase Committee PIDE in the presence of vendors. The complete tender document is available on the Public Procurement Regulatory Authority (PPRA) website at www.ppra.gov.pk and on the Institute’s official website www.pide.org.pk. The Institute reserves the right to accept or reject any or all bids as per PPRA rules.

(Dr. Nasir Iqbal)
Registrar, PIDE
Telephone # 051-9248051, 051-9248089

PURPOSE OF TENDER

Pakistan Institute of Development Economics (PIDE) invites **SINGLE STAGE – ONE ENVELOPE PROCEDURE** (FOR CLOSE FRAMEWORK) under PPRA Rules for pre-qualification from well reputed firms having minimum 3 years; experience in rendering similar services.

MODE OF ADVERTISEMENT(S):

As per Rule 12(1&2), this Tender is being placed online at PPRA's website, as well as being advertised in print media.

As per Rule 12(2), this Tender is also placed online at the website of procuring agency. The bidding document carrying all details can be downloaded from website www.pide.org.pk

LEGAL BASIS & PROCUREMENT METHOD

- Governing Rules: **Public Procurement Rules, 2004**
- Applicable Rule: **Rule 16(A) – Framework Agreement**
- Procurement Method: **Open Competitive Bidding**
- Bidding Procedure: **Single Stage – One Envelope**
- Framework Type: **Closed Framework Agreement**
- Framework Duration: **One (01) Year**

TYPE OF OPEN COMPETITIVE BIDDING:

As per PPRA Rule, Single Stage One Envelope -Bidding Procedure shall be followed. The said Procedure is reproduced as follows:

36. Procedures of open competitive bidding.-

Save as otherwise provided in these rules the following procedures shall be permissible for open competitive bidding, namely:-

- i. Single stage – one envelope procedure.-
- ii. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

TENDER PRICE:

The quoted price shall be:

- Inclusive of all Government applicable taxes; and

- Denominated in Pak Rupees;

TENDER ITEMS FOR CLOSED FRAMEWORK:

- ✓ *Printing of Miscellaneous Items (Annex-A)*

TENDER PRICE & CURRENCY:

The quoted price shall be:

- In Pak Rupees;
- Inclusive of all Government applicable taxes; and
- Denominated in Pak Rupees;

BID VALIDITY

The bid shall remain valid for **ninety (90) days** from the date of bid opening

BID SECURITY/ EARNEST MONEY:

The Bidder shall furnish the Earnest Money of **Rs.20,000/-** in favour of **PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS, ISLAMABAD** in the form of a bank draft

OPENING OF THE TENDER:

PIDE shall open all bids at the time, date, and place specified in tender notice, in presence of bidders' representatives who wish to attend the meeting and shall sign an attendance sheet as evidence of their presence. In case the last date of bid submission falls within the official holidays, the last date for submission of the bids shall be considered on the next working day.

TERMS AND CONDITIONS:

The tenderers are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:

- For this Pre-Qualification PPRA's Rule 16(A) will be adopted.
- All items mentioned in the enclosed tender documents will be purchased from time to time on need basis.
- The quotations should be sent in a sealed cover duly written on the Envelope, which will be opened in the presence of the bidders.
- The items will be delivered at the premises of the PIDE, Islamabad located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation.

- v. The tenderers shall have to deposit earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favor of Pakistan Institute of Development Economics, Islamabad along with quotation for which applying;
- vi. The earnest money will remain with the PIDE till the completion of the contract period of required items. It shall be forfeited, if the firm fails to supply the required items within stipulated period and as per specifications mentioned in the tender documents.
- vii. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR, are eligible.
- viii. The firms must have established shop/office/workshop having sufficient stock in Islamabad / Rawalpindi, which can be inspected by the Institute's Authorized Officer/Purchase Committee (if deem necessary).
- ix. Over writing and cutting of any nature in quotation(s) shall not be accepted and the quotation shall stand cancelled.
- x. The participating firm (s) shall have to provide a copy of their PEC, G.S.T & NTN registration certificate.
- xi. The vender shall give an undertaking that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan.
- xii. The rates of any item shall not be increased during this period and remain fixed and binding.
- xiii. In case, the supplier tries to supply sub-standard items, their contract shall be cancelled and earnest money shall be forfeited and the supplier shall not claim any relief in this situation.
- xiv. The Institute reserves the right to accept or reject any or all the quotations under rules.

TENDER ELIGIBILITY/QUALIFICATION CRITERIA:

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a. Must be registered with Tax Authorities, and having valid registration of Sales Tax and NTN & also having sound financial strengths can participate (copy must be attached);
- b. Has submitted bid for all quoted categories and relevant bid security and tender fee (nonrefundable). Non-compliance of the same shall cause rejection of the bid;
- c. Must be involved in relevant field for last 4 years (copy must be attached);
- d. At least 02 Previous reputation /work completion certificate and current working proof/reputation certificate. (Previous reputation shall be highly matter).
- e. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;

Annex-A

PRINTING OF MISCELLANEOUS ITEMS (CLOSE FRAMEWORK)

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
1.	Panaflex	Star media	350 gram	
			400 gram	
		China media	300 gram	
			400 gram	
2.	Panaflex Fitting charges	Wooden frame	1 Sft	
		Iron frame		
3.	Vinyl sticker 4 colors printing	Glossy	120 GSM	
		Matte	120 GSM	
		Transparent	120 GSM	
		Reflective	160 GSM	
4.	Fitting/Pasting charges		1 Sft	
5.	Visiting Cards	Art card 350 G, mat lamination	Single side	500 Nos
			Both side	250 Nos.
6.	Visiting Cards	Art card 350 G, Glossy lamination	Single side	500 Nos
			Both side	250 Nos.
7.	Letter head pad A-4 size	Imported textured yellow paper, 120G with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
8.	Letter head pad A-4 size	Imported textured yellow paper, 100G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
9.	Letter head paper A-4 size	Imported pastel yellow paper, 100G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
10.	Letter head paper A-4 size	Imported pastel yellow paper, 80G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
11.	Letter head pad A-4 size	Imported textured white paper, 120G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
12.	Letter head pad A-4 size	Imported textured white paper, 100G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
13.	Letter head pad A-4 size	Imported Smooth white paper, 100G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
14.	Letter head pad A-4 size	Imported Smooth white paper, 80G, with PIDE Logo and text printing	500 Sheets	
			250 Sheets	
15.	Acrylic Name Plate	Wall Mounted Plate, Plate Size: 3x 12 made of 3mm base and 3mm border frame with holes	01 No.	
		Standard Acrylic (Clear or colored acrylic) with 5-10mm thickness, Glossy or Matte with UV/Screen Printing	01 No.	

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
		Etched / Engraved (Clear or frosted acrylic) with 5-12mm thickness, Frosted or polished edges with Laser engraving / CNC cutting	01 No.	
		Metal-mounted Acrylic (Acrylic + metal backing (aluminum/brass)) with 5-12mm thickness, Glossy / Matte with UV Printing or engraving	01 No.	
		Colored / Opaque Acrylic (Colored acrylic sheets) with 5-10mm thickness, Glossy or Matte with UV printing, Vinyl or cut letters	01 No.	
		Transparent Acrylic (Fully clear acrylic) with 5-10mm thickness, Glossy with UV printing or Vinyl sticker	01 No.	
16.	Printy Stamp	Shiny	01 No	Large
				Medium
				Small
		Trodat	01 No	Large
				Medium
				Small
17.	Rubber Stamp	Plastic	01 No	Large
				Medium
				Small
18.	Printy Pocket Stamp	Plastic	01 No	Large
				Medium
				Small
19.	Printy Round Stamp	Plastic	01 No	Large
				Medium
				Small
20.	Printy Metal Frame Stamp	Metal + plastic	01 No	Large
				Medium
				Small
21.	Printy Multi-color Stamp	Plastic body	01 No	Large
				Medium
				Small
22.	Certificates	Fine card 115 G, 4 color printing, Single side	01 Nos	
		Texture card 150 G, 4 color printing, Single side	01 Nos	
23.	Certificate Folders	Blue Rexine, Size A4, with plastic sleeves or corner slots at corner, PIDE logo and Text embossed on outer side foil printing (Best quality material)	100 Nos	
			50 Nos	

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
24.	Souvenir / Shield	Wooden Shield (10x10") MDF / Solid wood (Matte / Gloss polish) with Laser engraving, metal plate	01 No	
		Wooden Shield (10x6") MDF / Solid wood (Matte / Gloss polish) with Laser engraving, metal plate		
		Wooden Shield (8x8") MDF / Solid wood (Matte / Gloss polish) with Laser engraving, metal plate		
		Acrylic Shield (10x10") Clear / colored acrylic (Glossy / Matte) with UV printing, laser engraving		
		Acrylic Shield (10x6") Clear / colored acrylic (Glossy / Matte) with UV printing, laser engraving		
		Acrylic Shield (8x8") Clear / colored acrylic (Glossy / Matte) with UV printing, laser engraving		
		Metal Shield (10x10") Aluminum / Brass / Steel (Brushed / Polished) with Engraving, etching		
		Metal Shield (10x6") Aluminum / Brass / Steel (Brushed / Polished) with Engraving, etching		
		Metal Shield (8x8") Aluminum / Brass / Steel (Brushed / Polished) with Engraving, etching		
		Acrylic + Metal Shield (10x10") Acrylic base with metal plate (Glossy / Matte) with UV printing, engraved plate		
		Acrylic + Metal Shield ((10x6") Acrylic base with metal plate (Glossy / Matte) with UV printing, engraved plate		
		Acrylic + Metal Shield ((8x8") Acrylic base with metal plate (Glossy / Matte) with UV printing, engraved plate		
		Crystal / Glass Shield (10x10") Crystal glass (Transparent / polished) with Laser engraving		
		Crystal / Glass Shield (10x6") Crystal glass (Transparent / polished) with Laser engraving		
		Crystal / Glass Shield (8x8") Crystal glass (Transparent / polished) with Laser engraving		
25.	Standee	Panda	01 No	
		China	01 No	
26.	Envelope	A-4 size, (12x9.6) Offset Paper 80Gram duly printing PIDE Logo and text,	1000 Nos.	

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
27.	Envelope	A-4 size, (12x9.6) Craft heavy imported paper 120Gram duly printing PIDE Logo and text.	1000 Nos.	
28.	Envelope	A-4 size, (12x9.6) Craft heavy imported paper 300Gram duly printing PIDE Logo and text.	1000 Nos.	
29.	Envelope	LGL size,(11x15) Offset Paper 80 Gram duly printing PIDE Logo and text.	1000 Nos.	
30.	Envelope	LGL size,(11x15), Craft Imported paper 120Gram duly printing PIDE Logo and text,	1000 Nos.	
31.	Envelope	7x5 size, Offset paper 80 gram	1000 Nos.	
32.	Envelops	Size; (9x4), 80 Gram offset paper, PIDE Logo and text	1000 Nos	
33.	File cover with Clip	Size LGL (12x9.6) with PIDE Logo and Text, Bleach card (300 GSM) or Equivalent, Black Printing with clips (Best Quality)	1000 Nos.	
34.	File cover with tag	Size LGL (12x9.6) with PIDE Logo and Text, Bleach card (300 GSM) or Equivalent, Black Printing with Tags (Best Quality)	1000 Nos	
35.	File Cover (Blue)	LGL size, (12x9.6), 150-Gram Printing PIDE insignia and text, One color best equivalent.	1000 Nos.	
36.	Answer Sheets	80 grams, 24 pages, title black & text blue, size 8.5''x11'', Centre pin	100 No.	
37.	Membership cards (Library used)	150 g, Green + Blue Size:5.5 x 7 Single color printing, both side printing	2000 No.	
38.	Book Card (Library used)	150gm White + Blue Size: 5.5 x 3.5 Single color printing, both side printing	2000 No.	
39.	Standard PVC Card (1.6 mm)	Size: (2.6x3.6) Glossy / Matte with Offset/ Digital Printing	01 No.	
		Size: (3.6x4.6) Glossy / Matte with Offset/ Digital Printing		
		Size: (4.6x5.6) Glossy / Matte with Offset/ Digital Printing		
40.	Magnetic Stripe Card (1.6mm)	Size: (2.6x3.6) PVC + mag stripe (Glossy / Matte) with Offset/ Digital Printing	01 No.	
41.		Size: (3.6x4.6) PVC + mag stripe (Glossy / Matte) with Offset/ Digital Printing		

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
42.		Size: (4.6x5.6) PVC + mag stripe (Glossy / Matte) with Offset/ Digital Printing		
43.	RFID Card (1.6mm)	Size: (2.6x3.6) PVC + RFID antenna (Glossy / Matte) with Offset/ Digital Printing	01 No.	
		Size: (3.6x4.6) PVC + RFID antenna (Glossy / Matte) with Offset/ Digital Printing		
		Size: (4.6x5.6) PVC + RFID antenna (Glossy / Matte) with Offset/ Digital Printing		
44.	UV Printed PVC Card (1.6mm)	Size: (2.6x3.6) PVC (Glossy / Matte) with UV printing	01 No.	
		Size: (3.6x4.6) PVC (Glossy / Matte) with UV printing		
		Size: (4.6x5.6) PVC (Glossy / Matte) with UV printing		
45.	Plain Dori Lanyard (20mm)	Nylon / Polyester cord with Hook/Clip & no printing	01 No.	
46.	Printed Dori Lanyard (20mm)	Polyester cord with Hook/Clip & Heat Transfer/ Screen /Digital Printing	01 No.	
47.	Round Nylon Dori (20mm)	Nylon rope with Metal Hook & Heat Transfer/ Screen /Digital Printing	01 No.	
48.	Double Hook Dori (20mm)	Polyester / Nylon with Dual metal hooks & Screen / Digital Printing	01 No.	
49.	Plastic Lanyard Jacket (Best quality)	ABS / PVC plastic (Matte / Glossy)	01 No.	
50.	Transparent Jacket	Clear PVC (Glossy)	01 No.	
51.	Goodie Bags	Art Card (300 gram) with shiny/Matte lamination Size: height 14, width 11, depth 3.5 inches	100 No.	
			200 No.	
52.	Goodie Bags	Art Card (300 gram) with shiny/Matte lamination Size: height 12, width 8, depth 3 inches	100 No.	
			200 No.	
53.	Non-woven Fabric Bag	PP non-woven with Fabric strap (Matte) Size: height 14, width 11, depth 3.5 inches	100 No.	
			200 No.	
54.	Non-woven Fabric Bag	PP non-woven with Fabric strap (Matte)	100 No.	

S. No.	Name of Item(s)	Specification	Quantity	Unit Rate all taxes
		Size: height 12, width 8, depth 3 inches	200 No.	
55.	Jute / Burlap Bag	Jute / Hessian with Rope or fabric handle & Natural/Printed	100 No.	
			200 No.	
56.	Ceramic Mug	Ceramic / Porcelain (200-350ml) with Glossy / Matte finishing, Sublimation/screen printing & Bag	01 No	
57.	Stainless Steel Mug	Stainless Steel (300-500ml) with Polished / Matte finishing, Laser engraving / UV printing & Bag	01 No	
58.	Travel / Thermo Mug	Stainless steel + Plastic lid (350-500ml) with Matte / Polished finishing, UV printing / engraving & Bag	01 No	
59.	Magic / Heat Changing Mug	Ceramic + Thermochromics coating (200-350ml) with Glossy finishing, Sublimation & Bag	01 No	
60.	Single-Wall Steel Bottle	Stainless Steel 304 (300-500ml) with Polished / Matte finishing & Laser engraving / UV printing	01 No	
61.	Double-Wall Insulated Bottle	Stainless Steel 304 / 316 (300-500ml) with Polished / Matte finishing & Laser engraving / UV printing	01 No	
62.	Copper-coated / Premium Steel Bottle	Stainless Steel + Copper coating (300-500ml) with Shiny / Matte finishing & Laser engraving / UV printing	01 No	

S.No	Items	Specifications	Size	Paper Quality	Printing text Color	Qty.	Rate Per page. (Rate all taxes)	Re-print (Rate all taxes)
63.	Invitation card	4 colors printing Matt Lamination, Spot UV	5x7	Art card, 300G,	Single side	250		
						500		
						750		
						1000		
					Double side	250		
						500		
						750		
						1000		
			6x8.6		Single side	250		
						500		
						750		
						1000		
					Double side	250		
						500		
						750		
						1000		