

**Government of Pakistan
FEDERAL BUREAU OF STATISTICS
LABOUR FORCE SURVEY Years 1994-94**

Survey Period:	Code
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Section 1: Identification				Processing Code								
1. Province:				8. Address:								
2. District:				9. Serial number: _____ →								
3. Tehsil/Taluka:				10. Name of head of household:								
4. City Town:				11. Father's name:								
5. Mouza/Deh/Village:				12. Respondent's name:								
6. Enumeration Block Code:												
7. Locality:				13. Respondent's Sex: -- 1=male, 2=female →								
				14. Respondent's relation to head of household: _____ → <input type="checkbox"/>								
				1= Head of household: 2= Other member of household 3= Others								

Section 2: Field Operations						
Items	Date	Name		Designation		Signature
(1)	(2)	(3)	Code	(4)	Code	(5)
1. Survey						
2. Inspection (i)						
3. (ii)						
4. Checking/editing in the Regional/Field Offices						
5. Despatch						
6. Receipt at Headquarters						

Section 3: Editing at Headquarters						
Item	Date	Name		Designation		Signature
(1)	(2)	(3)	Code	(4)	Code	(5)
1. Editing by staff						
2. Checking by officer (i)						
(ii)						
4. Despatch to D. P. Section						

Section 4: Household Composition and Demographic Information

SI. No.	Names of household members who usually live here. Do not list guests, visitors, etc. (List members according to sequence given in column 3)	Relation to Head		Sex	Age	Marital Status	Literacy
		1 – Head 2 – Spouse 3 – Son/daughter (unmarried) 4 – Son/daughter (married) 5 – Father/mother 6 – Brother/sister 7 – Other relative 8 – Servant 9 – Non-relative ↓ code (3)	1 – Present 2 – Temporarily absent ↓ code (4)	1 – Male 2 – Female ↓ code (5)	In completed years ↓ code (6)	1 – Never married 2 – Currently married 3 – Widow/widower 4 – Divorced ↓ code (7)	Can read and write with understanding in any language? 1. Yes. 2. No. ↓ Code (8)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Section 5: CURRENT ACTIVITY (All persons 10 years and above)

S. No.:	Name:
(Tick the correct entry only for each question)	
<p>1. Did do any work for pay, profit or family gain during last week, at least for one hour on any day?</p> <p>1. <input type="checkbox"/> Yes (Skip to 7)</p> <p>2. <input type="checkbox"/> No</p> <p>NOTE: Work Included</p> <p>a. the production and processing of primary products whether for market, barter or own consumption:</p> <p>b. the production of all other goods and services for the market and in case of households producing such goods and services, the corresponding production for own consumption:</p> <p>c. own account construction.</p>	<p>7. <input type="checkbox"/> Due to shortage of raw material</p> <p>8. <input type="checkbox"/> Educational and training leave</p> <p>9. <input type="checkbox"/> Maternity or parental leave</p> <p>10. <input type="checkbox"/> Law and order situation</p> <p>11. <input type="checkbox"/> Reduction in economic activity such as: lower production due to less demand; or shortage of irrigation water; or load shedding (gas or electricity)</p> <p>12. <input type="checkbox"/> Other reason _____ (Specify)</p>
<p>2. Even if did not work last week for some reason, did have a job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?</p> <p>1. <input type="checkbox"/> YES, a job. (Skip to 4)</p> <p>2. <input type="checkbox"/> YES, an enterprise such as a shop, business, farm or service establishment (fixed or mobile) (Skip to 4)</p> <p>3. <input type="checkbox"/> NO, but plans to take a job within a month. (Skip to 21)</p> <p>4. <input type="checkbox"/> NO.</p>	<p>5. How long has been continuously absent from that job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?</p> <p>1. <input type="checkbox"/> Less than a month</p> <p>2. <input type="checkbox"/> A month or more</p>
<p>3. Did help to work for family gain in a family business or family farm during last week?</p> <p>1. <input type="checkbox"/> Yes. (Skip to 7)</p> <p>2. <input type="checkbox"/> No. (Skip to 21)</p>	<p>6. What kind of attachment does have to that job or enterprise?</p> <p>1. <input type="checkbox"/> Own enterprise such as shop, business, farm or service establishment (fixed or mobile).</p> <p>2. <input type="checkbox"/> Payment for duration of absence.</p> <p>3. <input type="checkbox"/> Assurance of agreement on return to work.</p> <p>4. <input type="checkbox"/> Other form of attachment such as profit sharing, etc.</p>
<p>4. Why did not work last week ?</p> <p>1. <input type="checkbox"/> Illness or injury</p> <p>2. <input type="checkbox"/> Strike or lockout</p> <p>3. <input type="checkbox"/> Holiday, vacation or leave of absence</p> <p>4. <input type="checkbox"/> Off-season inactivity</p> <p>5. <input type="checkbox"/> Due to bad weather</p> <p>6. <input type="checkbox"/> Due to mechanical breakdown</p> <p style="text-align: center;">(Continued in next column)</p>	<p>5. <input type="checkbox"/> No attachment (Skip to 21)</p> <p>6. <input type="checkbox"/> Unknown (Skip to 21)</p> <p>7. Now I am going to ask several questions about only the main job or enterprise such as shop, business, farm, service establishment (fixed or mobile) if had more than one last week.</p> <p style="text-align: center;">(Continued on next page)</p>

8. What was main occupation, e.g. what was the nature of work that did?

.....

9. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where worked ?

.....

10. What was employment status?
 (Read all the options to the respondent)

- 1. Regular paid employee with fixed wage?
- 2. Casual paid employee
- 3. Paid worker by piece rate or service performed
- 4. Paid non-family apprentice
- 5. Employer
- 6. Own account worker – non-agriculture
- 7. Owner cultivator
- 8. Share cropper
- 9. Contract cultivator
- 10. Unpaid family worker
- 11. Other, such as a member of a producer’s cooperative, etc.

11. Where did carry out the work?
 (Read all the options to the respondent.)

- 1. At his/her own dwelling
- 2. At family or friends dwelling
- 3. At the employer’s house
- 4. On the street
- 5. On country side land
- 6. In a small shop, business, office or industry
- 7. In a big Institution, business or industry
- 8. Other: _____
 (Specify)

12. In addition to the main occupation, did also work in any subsidiary occupation last week?

- 1. YES
- 2. NO

SECTION 6: UNDEREMPLOYMENT

13. How many hours did work each day during the last week at his/her main occupation and any subsidiary occupation ?

In case did not work on any particular day code:

- (13.1) A – If had a job or enterprise on that day:
- (13.2) B – If had no job or enterprise on that particular day but available for work:
- (13.3) C – If had no job or enterprise on that particular day and not available for work

Hours worked		Total
Saturday:...	<input type="text"/>	131
Sunday:....	<input type="text"/>	
Monday:...	<input type="text"/>	
Tuesday:...	<input type="text"/>	132
Wednesday:..	<input type="text"/>	
Thursday:....	<input type="text"/>	
Friday:.....	<input type="text"/>	133
Total:	<input type="text"/>	

IF TOTAL IS 42 HOURS OR MORE SKIP TO 15

14. Why did work less than 42 hours?

- 1. Normally works the same number of hours
- 2. Illness or injury
- 3. Holiday, Ramzan, leave of absence
- 4. Strike
- 5. Mechanical or electrical breakdown
- 6. Shortage of raw materials or fuel
- 7. Lockout, lay-out
- 8. Bad weather, off season
- 9. Voluntary or personal reasons, e. g. religious or social activities or attended political gathering , etc.
- 10. Other Involuntary reasons (law & order situation , sick household member, etc.)

14. Wasavailable for additional work?

1. YES

2. NO

15. Did seek any alternative work last week?

1. YES

2. NO

Section 7: FOR PAID EMPLOYEES ONLY

For persons who were given codes 1 – 4 in Q. 10

For persons having codes 5 – 11 in Q. 10. this interview is completed go to next person

17. At main work, what is the Periodicity of payment?

1. Fortnightly (Skip to 10)

2. Monthly (Skip to 19)

3. Daily

4. Weekly

5. Other periodicity: _____
(Specify)

6. Piece rate basic for service performed

7. Other: _____
(Specify)

18. How much money did earn from the main work last week?

Cash Rs. _____
(Skip to 20)

Kind (give market value) in Rs. _____
(Skip to 20)

19. How much rupee did earn from the main work last week?

Cash Rs. _____

Kind (give market value) in Rs. _____

20. How many rupees did receive last year in bonuses ?

(Whether annually, quarterly or adhoc basis; calculate for the year)

None

Rs. _____

This interview completed; go to the next person

Section 8: UNEMPLOYMENT

21. Was available for work during the last week ?

(Read the options and mark the appropriate one.)

1. Within this household only

2. Within this village/town/city only

3. Anywhere in this District

4. Anywhere in this Province

5. Anywhere in Pakistan

6. Not available (Skip to 32)

22. What type of work would be available for?

(Read all the options to the respondent and mark the preferred one)

1. Full-time paid employment with government

2. Full-time paid employment with private business/Industry

3. Part-time paid employment

4. Self employment given the necessary resources & facilities

5. Other type of employment such as work on commission, contract employment, daily wages, etc.

23. When was the last time that was seeking work?

1. During the last week

2. 2 to 4 weeks ago

3. 1 to 2 months ago

4. 2 to 6 months ago

5. 6 to 12 months ago

6. More than 1 year ago (Skip to 26)

7. Never has sought work (Skip to 26)

24. How long has been seeking work?

1. less than a month

2. 1 to 2 months

3. 2 to 6 months

4. 6 months to 1 year

5. more than 1 year

25. What steps has taken during the last year in search of work?
(Read all options and mark all mentioned by the respondent.)

- 1. Applied to prospective employer
- 2. Checked at work sites, farms, factories, markets, etc.
- 3. Applied for permit or license to set up own enterprise such as a shop, business, farm, or service establishment (fixed or mobile)
- 4. Looked for land, building, machinery or equipment for setting up own enterprise such as shop, business, farm, service establishment (fixed or mobile).
- 5. Sought assistance from friends or relatives
- 6. Placed or answered advertisements
- 7. Registered with private employment agency
- 8. Arranging for financial resources
- 9. Other: -----
(Specify)
- 10. No specific steps
- 11. Unknown

26. What type of occupation is interested to work in and how much salary per month would expect?

26.1 Occupation:

26.2 Rs. Per month:

27. Would be willing to

- 1. only work for a wage or salary on locally prevailing terms consistent with qualifications and experience
- 2. take any job on any terms or conditions?

28. What is district of domicile?

- 1. Same as this household
- 2. Other: -----
(District Name)

29. Has ever worked in the past?

- 1. Yes, less than 12 months ago
(Go to 30)
- 2. Yes, more than 12 months ago
(Go to 30)
- 3. Never

This interview is completed go to the next person.

30. What was occupation, in other words, what was the nature of work previously did?

.....
.....

31. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where previously worked?

.....
.....

This interview is completed: go to the next person

32. Why was not available for work?
(Read all the options to the respondent)

- 1. Illness
- 2. Will take a job within a month
- 3. Temporally laid off
- 4. Apprentice and not willing to work
- 5. Student and not willing to work
- 6. Housekeeping and not willing to work
- 7. Retired and not willing to work
- 8. Agricultural landlord/ property owner and not willing to work
- 9. Too young to work
- 10. Too old to work
- 11. Unable to work/handicapped
- 12. Other reason: _____
(Specify)

If male, this interview is completed;
Go to next person

If female and codes 6 or 12 ticked, go on to Section 9: otherwise terminate interview and go To next person.

Section 9: Women 10 years and above with codes 6 or 12 in question 32.

<p align="center">WORK ACTIVITY</p> <p>(First, ask all the questions listed below and tick YES for each activity that the person was engaged in during the last week and NO for each activity that the person did not engage in; second, for each YES answer, go back and ask the number of hours worked during the last week.)</p>	YES	NO	For each Yes, how many hours did work last week?		
			Total hours	Of this total, how many hours for	
				own family?	Other people for cash or payment in kind?
	(1)	(2)	(3)	(4)	
33. During the last week did help or work in					
1. Agricultural operations, such as transplanting rice, picking cotton, collection of vegetable & fruit, harvesting crops, weeding fields?	<input type="checkbox"/>	<input type="checkbox"/>			
2. Processing food, such as milling, grinding, drying seeds, maize or rice husking?	<input type="checkbox"/>	<input type="checkbox"/>			
3. Livestock operations, such as meat, feeding and milking animals, churning milk, grassing, collection of cowdung and preparing dung cakes?	<input type="checkbox"/>	<input type="checkbox"/>			
4. Poultry raising , such as feeding poultry birds, collection & packing of eggs, giving injections or medicine to birds and preparation of feeds?	<input type="checkbox"/>	<input type="checkbox"/>			
5. Construction work, such as mud plaster of roofs and walls of house and godown, construction and repair of boundary walls, rooms, etc.?	<input type="checkbox"/>	<input type="checkbox"/>			
6. Collection of firewood or cotton sticks for use as firewood for household consumption?.....	<input type="checkbox"/>	<input type="checkbox"/>			
7. Bringing water from outside to the house?.....	<input type="checkbox"/>	<input type="checkbox"/>			
8. Making clothes, sewing pieces of cloth or leather, knitting, embroidery, mat and rope making, ginning, spinning and weaving?	<input type="checkbox"/>	<input type="checkbox"/>			
9. Shopping and marketing?	<input type="checkbox"/>	<input type="checkbox"/>			
10. Washing, mending or pressing clothes?	<input type="checkbox"/>	<input type="checkbox"/>			
11. Caring for children or health care of ill persons?	<input type="checkbox"/>	<input type="checkbox"/>			
12. Helping children do homework or other educating activities?	<input type="checkbox"/>	<input type="checkbox"/>			
13. Cleaning and arranging the house?	<input type="checkbox"/>	<input type="checkbox"/>			
14. Other activities which produce goods or services at home which are generally available in the market?	<input type="checkbox"/>	<input type="checkbox"/>			
Specify: _____	<input type="checkbox"/>	<input type="checkbox"/>			

This interview is completed: go to the next person.