



**GOVERNMENT OF PAKISTAN
FEDERAL BUREAU OF STATISTICS
LABOUR FORCE SURVEY**

1999-2000

Survey Period:	Code
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Section 1: Identification

Processing Code

1. Province:	8. Address:
2. District:	9. Serial number of household: →
3. Tehsil/Taluka:	10. Name of head of household
4. City/Town:	11. Father's name:
5. Mouza/Deh/Village:	12. Respondent's name:
6. Enumeration Block Code	13. Respondents Sex 1= male, 2=female →
7. Locality:	14. Respondent's relation to head of household: → 1 = head of household 2 = other member of household 3 = others

Section 2: Field Operations

Item (1)	Date (2)	Name		Designation		Signature (5)
		(3)	Code	(4)	Code	
1. Survey						
2. Inspection (i)						
3. (ii)						
4. Checking/editing in the Regional/Field Offices						
5. Coding of R/F Offices						
6. Despatch to Headquarters						
7. Receipt at Headquarters						

Section 3: Editing at Regional Offices / Headquarters

Item (1)	Date (2)	Name		Designation		Signature (5)
		(3)	Code	(4)	Code	
1. Editing by staff						
2. Checking by officer (i)						
3. (ii)						
4. Despatch to D.P. Section						

Section 5: CURRENT ACTIVITY

(All persons 10 years and above)

S.No:

Name

(Tick the correct entry for each question)

1. Did.... do any work for pay, profit or family gain during last week, at least for one hour on any day?

1. Yes (Skip to Q. 7)

2. No

Note :- Work includes:

- a) the production and processing of primary products whether for market, barter or own consumption;
- b) the production of all other goods and services for the market and, in the case of households producing such goods and services, the corresponding production for own consumption;
- c) Own account construction.

2. Even if did not work last week for some reason, did have a job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?

1. YES, a job (Skip to Q. 4)

2. YES, an enterprise such as a shop, business, farm or service establishment (fixed or mobile) (Skip to Q. 4)

3. NO, but plans to take a job within a month. (Skip to Q. 26)

4. NO

3. Did.... help to work for family gain in a family business or family farm during last week?

1. YES (Skip to Q. 7)

2. NO (Skip to Q. 26)

4. Why did not work last week?

1. Illness or injury

2. Strike or lockout

3. Holiday, Ramzan, vacation or leave of absence

4. Off-season inactivity

5. Due to bad weather

6. Due to mechanical breakdown

7. Due to shortage of raw material

8. Educational and training leave

9. Maternity or parental leave

10. Other reasons i.e. reductions in economic activity such as: lower production due to less demand; or shortage of irrigation water; or load shedding (gas or electricity) (specify) _____

11. Other voluntary or personal reasons, e.g. religious or social activities or attended political gathering, etc. (specify) _____

12. Other involuntary reasons (law and order situation, etc.) (specify) _____

5. How long has.... been continuously absent from that job or enterprise such as a shop, business, farm or service establishment (fixed or mobile)?

1. Less than a month give No. of days _____

2. A month or more

6. What kind of attachment does have to that job or enterprise?

1. Own enterprise such as shop, business, farm or service establishment (fixed or mobile).

2. Payment for duration of absence.

3. Assurance of agreement on return to work.

4. Other form of attachment such as profit sharing, etc.

7. What was ... main occupation, e.g. what was the nature of work that did?

.....

.....

8. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where worked?

.....

.....

9. What was employment status? (Read all the options to the respondent).

1. Regular paid employee with fixed wage

2. Casual paid employee

3. Paid worker by piece rate or work performed

4. Paid non-family apprentice

5. Employer

6. Own account worker non-agriculture

7. Own account worker agriculture (Skip to Q.14)

8. Owner cultivator (Skip to Q. 14)

9. Share cropper (Skip to Q. 14)

10. Contract cultivator (Skip to Q. 14)

11. Unpaid family worker agriculture (Skip to Q.14)

12. Unpaid family worker(Non-Agri.)

13. Other, such as a member of a producer's cooperative, etc.

10. What kind of enterprise?

1. Federal Govt.(Skip to Q.14)

2. Provincial Govt.(Skip to Q.14)

3. Local body Govt.(Skip to Q.14)

4. Public enterprise (Corporation by act of national or provincial assembly) (Skip to Q.14)

5. Private limited company (Skip to Q.14)

6. Public limited company (Skip to Q.14)

7. Cooperative society (Skip to Q.14)

8. Individual ownership

9. Partnership

10. Other (Specify) _____

11. Does the enterprise keep written accounts?

1. Yes

2. No

3. Don't know

12. How many persons are engaged in the enterprise (including working proprietors, unpaid family workers, paid employers)?

- 1. Number of persons, if less than 10
- 2. 10 or more

13. Are there any regular paid employees in the enterprise?

- 1. Yes
- 2. No

14. Where did ... carry out the work? (Read all the options to the respondent).

- 1. At his/her own dwelling
- 2. At family or friends dwelling
- 3. At the employer's house
- 4. On the street
- 5. On country side
- 6. In a shop, business, office or industry
- 7. Other: _____
(Specify)

15. What was the location of the enterprise?

- 1. Urban
- 2. Rural

16. In addition to the main occupation, did ... also work in any subsidiary occupation last week?

- 1. YES
- 2. NO

17. What was the nature of activities....did one year ago?

- 1. Same job
- 2. Other job in same enterprise
- 3. Employee in other enterprise
- 4. Own account worker in the same kind of activity.
- 5. Own account worker in other kind of activity.
- 6. Not working.
- 7. Don't know.

18. How many hours did ... work each day during the last week at his/her main occupation and any subsidiary occupation?

Total

In case ... did not work on any particular day code.

		Hours Worked	
(18.1) A	If had a job or enterprise on that day	Saturday	18.1
		Sunday	
(18.2) B	If had no job or enterprise on that particular day but <u>available</u> for work	Monday	18.2
		Tuesday	
		Wednesday	18.3
(18.3) C	If had no job or enterprise on that particular day and <u>not available</u> for work.	Thursday	
		Friday	
		Total	

Note: If total is nil (did not work last week) or If total is 35 or more, skip to Q. 20.

SECTION 6: UNDEREMPLOYMENT

19. Why did ... work less than 35 hours during last week?

- 1. Normally works the same number of hours
- 2. Illness or injury,
- 3. Holiday, Ramzan, vacation or leave of absence
- 4. Strike
- 5. Mechanical or electrical breakdown
- 6. Shortage of raw materials or fuel
- 7. Lockout, lay-off
- 8. Bad weather, off-season
- 9. Other voluntary or personal reasons, e.g. religious or social activities or attended political gathering, etc. _____
(Specify)
- 10. Other involuntary reasons law and order situation, etc. _____
(Specify)
- 11. Educational and training leave
- 12. Maternity or parental leave
- 13. Other i.e. reduction in economic activity such as: lower production due to less demand; or shortage of irrigation water; or load shedding (gas or electricity) _____
(specify)

20. Was.... available for additional work?

- 1. YES
- 2. NO

21. Did seek any alternative work last week?

- 1. YES
- 2. NO

SECTION 7: FOR PAID EMPLOYEES ONLY

For persons who were given codes 1 - 4 in Q. 9.

For persons having codes 5 - 11 in Q. 9.
This interview is completed go to next person.

22. At main work, what is the periodicity of payment?

- 1. Daily
- 2. Weekly
- 3. Fortnightly (Skip to Q. 24)
- 4. Monthly (Skip to Q. 24)
- 5. Other periodicity: _____
Specify
- 6. Piece rate basis for service performed
- 7. Other: _____
(Specify)

23. How much money did earn from the main work last week?

- Cash Rs. _____ (Skip to Q. 25)
- Kind (including free or subsidised housing, transport etc. give market value) in Rs. _____ (Skip to Q. 25)

24. How much money did earn from the main work last month?

- Cash Rs. _____
- Kind (including free or subsidised housing, transport etc. give market value) in Rs. _____

25. How much money did ... receive last year in bonuses? (i.e amount in addition to his usual pay, remuneration etc.)?. (whether annually, quarterly or adhoc basis, calculate for the year)

- Rs. _____
- None.

This interview is completed go to next person

Section 8: UNEMPLOYMENT

26. Was available for work during the last week?
(Read all the options and mark the appropriate one)

- 1. Within this household only
- 2. Within this village/town/city only
- 3. Anywhere in this District
- 4. Anywhere in this Province
- 5. Anywhere in Pakistan
- 6. Not available (Skip to Q. 39)

27. What type of work would be available for? (Read all the options to the respondent and mark the preferred one)

- 1. Full-time paid employment with government
- 2. Full time paid employment with private business/ industry
- 3. Part-time paid employment
- 4. Self employment given the necessary resources & facilities
- 5. Other type of employment such as on commission, contract employment, daily wages, etc.

28. When was the last time that was seeking work?

- 1. During the last week
- 2. 1 to 4 weeks ago
- 3. 1 to 2 months ago
- 4. 3 to 6 months ago
- 5. 7 to 12 months ago
- 6. More than 1 year ago (Skip to Q. 31)
- 7. Never has sought work (Skip to Q. 31)

29. How long has been seeking work?

- 1. less than a month
- 2. 1 to 2 months

(Continued in next column)

- 3. 3 to 6 months
- 4. 7 to 12 months
- 5. more than 1 year

30. What steps has taken during the last year in search of work?
(Read all options and mark all mentioned by the respondent, more than one answer acceptable)

- 1. Applied to prospective employer
- 2. Checked at worksites, farms, factories, markets, etc.
- 3. Applied for permit or license to set up own enterprise such as a shop, business, farm, or service establishment (fixed or mobile)
- 4. Looked for land, building, machinery or equipment for setting up own enterprise such as shop, business, farm, service establishment (fixed or mobile)
- 5. Sought assistance from friends or relatives
- 6. Placed or answered advertisements
- 7. Registered with Government employment agency
- 8. Registered with private employment agency
- 9. Arranged for financial resources
- 10. Applied for loan/credit
- 11. Other: _____ (Specify)
- 12. No specific step
- 13. Unknown

31. Would ... be willing to

- 1. only work for wage or salary on locally prevailing terms consistent with qualifications and experience
- or
- 2. take any job on any terms or conditions?

<p>32. Has.... ever worked in - a job or business - a farm or by fishing - other household economic activities (collecting wood, milling/grinding food, etc.)</p> <p>1. <input type="checkbox"/> Yes (Ask Q.33)</p> <p>2. <input type="checkbox"/> NO (This interview is completed go to the next person)</p>	<p>9. <input type="checkbox"/> Contract cultivator</p> <p>10. <input type="checkbox"/> Unpaid family worker</p> <p>11. <input type="checkbox"/> Other, such as a member of a producer's cooperative, etc.</p>
<p>33. Did work in the last 12 months?</p> <p>1. <input type="checkbox"/> Yes</p> <p>2. <input type="checkbox"/> No</p>	<p>38. What was the kind of enterprise?</p> <p>1. <input type="checkbox"/> Federal Govt.</p> <p>2. <input type="checkbox"/> Provincial Govt.</p> <p>3. <input type="checkbox"/> Local body Govt.</p> <p>4. <input type="checkbox"/> Public enterprise (Corporation by act of national or provincial assembly)</p> <p>5. <input type="checkbox"/> Private limited company</p> <p>6. <input type="checkbox"/> Public limited company</p> <p>7. <input type="checkbox"/> Cooperative society</p> <p>8. <input type="checkbox"/> Individual ownership</p> <p>9. <input type="checkbox"/> Partnership</p> <p>10. <input type="checkbox"/> Other (Specify) _____</p> <p style="border: 1px solid black; padding: 2px; text-align: center;">This interview is completed go to next person</p>
<p>34. What was ... occupation, in other words, what was the nature of work previously did?</p> <p>.....</p> <p>.....</p>	<p>39. Why was ... not available for work? (Read all the options to the respondent)</p> <p>1. <input type="checkbox"/> Illness</p> <p>2. <input type="checkbox"/> Will take a job within a month</p> <p>3. <input type="checkbox"/> Temporarily laid off</p> <p>4. <input type="checkbox"/> Apprentice and not willing to work</p> <p>5. <input type="checkbox"/> Student and not willing to work</p> <p>6. <input type="checkbox"/> Housekeeping and not willing to work</p> <p>7. <input type="checkbox"/> Retired and not willing to work</p> <p>8. <input type="checkbox"/> Agricultural landlord/property owner and not willing to work</p> <p>9. <input type="checkbox"/> Too young to work</p> <p>10. <input type="checkbox"/> Too old to work</p> <p>11. <input type="checkbox"/> Unable to work/handicapped</p> <p>12. <input type="checkbox"/> Other reason: _____ (Specify)</p>
<p>35. What was the nature of work done by the enterprise such as shop, business, farm, service establishment (fixed or mobile), office/institution where previously worked?</p> <p>.....</p> <p>.....</p>	
<p>36. For how many years has.... been doing this sort of work?</p> <p>1. <input type="checkbox"/> Less than one year</p> <p>2. <input type="checkbox"/> One year but less than 5 years</p> <p>3. <input type="checkbox"/> Five years but less than 10 years</p> <p>4. <input type="checkbox"/> Ten years or more</p>	
<p>37. What was employment status? (Read all the options to the respondent).</p> <p>1. <input type="checkbox"/> Regular paid employee with fixed wage</p> <p>2. <input type="checkbox"/> Casual paid employee</p> <p>3. <input type="checkbox"/> Paid worker by piece rate or work performed</p> <p>4. <input type="checkbox"/> Paid non-family apprentice</p> <p>5. <input type="checkbox"/> Employer</p> <p>6. <input type="checkbox"/> Own account worker non-agriculture</p> <p>7. <input type="checkbox"/> Owner cultivator</p> <p>8. <input type="checkbox"/> Share cropper</p> <p style="text-align: right;">(Continued in next column)</p>	

