



Pakistan Institute of Development Economics

JOB OPPORTUNITIES

Applications are invited from Pakistani Nationals for the following posts on a contractual basis at the Pakistan Institute of Development Economics (PIDE), Islamabad:

Sr. #	DESIGNATION
1.	Assistant Controller of Examinations
2.	Assistant Registrar
3.	Assistant Publications Officer
4.	Junior Binder

The prescribed qualification/criteria are available at the PIDE website: <https://pide.org.pk/jobs-at-pide/>

Online applications may be submitted through PIDE's website within 15 days of the publication of this advertisement not later than November 17, 2024. No hard copy is required at this stage.

Dr. Arshad H. Hashmi
Registrar
Pakistan Institute of Development Economics (PIDE)
POST BOX 1091, ISLAMABAD
Tel: 051-9248051

RECRUITMENT CRITERIA

1. ASSISTANT CONTROLLER OF EXAMINATIONS

QUALIFICATION/EXPERIENCE

- i. Master Degree (2nd Class / B-Grade).
- ii. 2 years administrative experience in a University or Research Organization.

2. ASSISTANT REGISTRAR

QUALIFICATION/EXPERIENCE

- i. Master Degree (2nd Class / B-Grade).
- ii. Degree in HR or Law shall be preferred
- iii. 2 years administrative experience in a University or Research Organization.
- iv. Experience in the HR / Establishment in a Public Sector University / Organization shall be preferred.

3. ASSISTANT PUBLICATIONS OFFICER

QUALIFICATION/EXPERIENCE

- i. Master's Degree in at least 2nd Division in any of the Social Sciences; and
- ii. Some knowledge of printing and publishing.

4. JUNIOR BINDER

QUALIFICATION/EXPERIENCE

- i. Middle Pass.
 - ii. 05 years' experience of the relevant field.
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CONDITIONS

1. Applicants are required to be submitted ONLINE through PIDE's website not later than November 17, 2024.
2. Applicants already working in Government/Semi-Government Organizations /Autonomous Bodies should provide NOC and submit service certificate issued by their present and former employers, if called for interview. Advance copies of online applications are acceptable.
3. Incomplete applications will not be entertained.
4. Decision of the Institute shall remain binding in all cases.
5. Only short-listed candidates will be called for test and/or interview, as the case may be.
6. The Institute reserves the right not to fill any post/withhold the appointment against any advertised post or accept/reject any application without assigning a reason.
7. No TA/DA shall be paid for test / interview.

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