

## **TENDER NOTICE NO. GS/14/2025**

### **(CLOSE FRAMEWORK AGREEMENT)**

#### **TENDER DOCUMENT**

#### **FOR**

#### *SUPPLY OF COMPUTER AND IT PARTS AND ACCESSORIES*



GENERAL PRO-FORMA FOR TENDER SUBMISSION (to be filled by Bidder/firm)	
Bid/ proposal submitted for	
Firm/ Company Name	
Address: (Head office)	
Address: Office(s) in Islamabad/ Rawalpindi	
Contact Number	
Email address	
Owner(s) Name	
NTN/GST Number	
PEC Registration Number (in case of Civil work)	
Work Experience in relevant field/ Category (in Years)	
Previous reputation/work completion certificates / evidence submitted	Yes / No
Earnest Money/Bid Security Submitted	Yes / No (Rs. _____) %age _____ (If required)
Submission of undertaking that, firm has not been blacklisted by any Organization/establishment etc.	Yes / No
Last date for tender submission <b>July 21, 2025</b>	Submitted on: ____/____/2025

## TENDER NOTICE No.GS/14/2025

The Pakistan Institute of Development Economics (PIDE) invites Bids through e-Pak Acquisition & Disposal System (E-PADS) <https://eprocure.gov.pk> on “Single-Stage, One-Envelope” method from the reputed Firms/Contractors for **Close Framework Agreement** (for one year) registered with income tax and sales tax department.

### ➤ Supply of Computer and IT Parts and Accessories

The Bid Security of Rs. 50,000/- (refundable) is required to be submitted in hard form in the shape of pay order/bank draft in favor of PIDE, Islamabad and scanned copy of the same is required to be uploaded through E-PADS.

Complete Tendering process shall be carried out through E-PADS. Interested firms/bidders are requested to register themselves on the E-PADS <https://eprocure.gov.pk/#/supplier/registration> and submit their tender documents. For registration and guidance/training on E-PADS, you may contact E-PADS UAN: 051-111-137-237.

Closing date of submission is July 21, 2025 by 11:00 hours. The bids shall be opened **half hour after the closing time** in the presence of the bidders who wish to be present in the office of the Chairman, Purchase Committee, PIDE. The Institute reserves the right to accept or reject any or all the bids as per PPRA rules.

**(Dr. Nasir Iqbal)**

Registrar, PIDE

Telephone # 051-9248051, 051-9248089

## **PURPOSE OF TENDER**

Pakistan Institute of Development Economics (PIDE) invites **SINGLE STAGE - ONE ENVELOPE PROCEDURE** (CLOSE FRAMEWORK AGREEMENT FOR ONE YEAR) under PPRA Rules from well reputed firms having minimum 3 years; experience in rendering similar services.

## **MODE OF ADVERTISEMENT(S):**

Complete Tendering process shall be carried out through EPADS. Interested firms/bidders are requested to register themselves on the EPADS <https://eprocure.gov.pk/#/supplier/registration> and submit their tender documents. For registration and guidance/training on EPADS, you may contact EPADS UAN: 051-111-137-237.

As per Rule 12(1&2), this tender document is being placed online at PPRA's website, the website of procuring agency [www.pide.org.pk](http://www.pide.org.pk) as well as being advertised in print media.

## **TYPE OF OPEN COMPETITIVE BIDDING:**

As per PPRA Rule, Single Stage One Envelope -Bidding Procedure shall be followed. The said Procedure is reproduced as follows:

### **36. Procedures of open competitive bidding.-**

Save as otherwise provided in these rules the following procedures shall be permissible for open competitive bidding, namely:-

- i. Single stage – one envelope procedure.-
- ii. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

## **TENDER PRICE & CURRENCY:**

The quoted price shall be:

- Inclusive of all Government applicable taxes; and
- Denominated in Pak Rupees;

## **TENDER ITEMS FOR CLOSED FRAMEWORK:**

- Supply of Computer and IT Parts and Accessories (*Annex-A*)

## **BID SECURITY:**

The Bidder shall furnish the Bid Security (Earnest Money) with the Tender Document and the same should be upload on EPADS, detail is as under:

- a) Bidders applying for “Supply of Computer and IT Parts and Accessories” (**closed framework agreement for one year**) to submit the Bank draft as earnest money of amount Rs. 50,000/- as a bid security in favor of “Pakistan Institute of Development Economics, Islamabad”.

## **OPENING OF THE TENDER:**

PIDE shall open all bids through EPADS at the time, date, and place specified in tender notice, in presence of bidders’ representatives who wish to attend the meeting and shall sign an attendance sheet as evidence of their presence.

## **TERMS AND CONDITIONS:**

The tenderers are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:

- i. For this Procurement (Closed Framework Agreement) PPRA’s Rule will be adopted.
- ii. All items mentioned in the enclosed tender documents will be purchased from time to time on need basis.
- iii. The proposal/bid in PDF file is required to be uploaded through EPADS.
- iv. The items will be delivered at the premises of the PIDE, Islamabad located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation.
- v. The tenderers shall have to deposit earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favor of Pakistan Institute of Development Economics, Islamabad along with proposal/bid for which applying;
- vi. The bid security will remain with the PIDE till the completion of the contract period of required items. It shall be forfeited, if the firm fails to supply the required items within stipulated period and as per specifications mentioned in the tender documents.
- vii. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR, are eligible.

- viii. The firms must have established shop/office/workshop having sufficient stock in Islamabad / Rawalpindi, which can be inspected by the Institute's Authorized Officer/Purchase Committee (if deem necessary).
- ix. Over writing and cutting of any nature in quotation(s) shall not be accepted and the quotation shall stand cancelled.
- x. The participating firm (s) shall have to provide a copy of their G.S.T & NTN registration certificate.
- xi. The vender shall give an undertaking that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan.
- xii. The rates of any item shall not be increased during this period and remain fixed and binding.
- xiii. In case, the supplier tries to supply sub-standard items, their contract shall be cancelled and earnest money shall be forfeited and the supplier shall not claim any relief in this situation.
- xiv. The Institute reserves the right to accept or reject any or all the quotations under rules.

## **TENDER ELIGIBILITY/QUALIFICATION CRITERIA:**

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a. Must be registered with Tax Authorities, and having valid registration of Sales Tax and NTN & also having sound financial strengths can participate (copy must be attached);
- b. Has submitted bid for all quoted categories and relevant bid security). Non-compliance of the same shall cause rejection of the bid;
- c. Must be involved in relevant field for last 3 years (copy must be attached);
- d. At least 02 Previous reputation / work completion certificate and current working proof/reputation certificate. (Previous reputation shall be highly matter).
- e. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;

## Annex-A

### COMPUTER AND IT EQUIPMENT AND ACCESSORIES (CLOSE FRAMEWORK)

S.	Name of Items	Specifications	Quantity	Unit Rate all taxes
1	USB 32 GB	Kingston/Sandisk brand	One item/unit	
2	USB 64 GB /128GB	Kingston/Sandisk brand	One item/unit	
3	Branded Mouse with USB 1.5 Meter USB Cable	DELL/HP or equivalent best quality renown brand	One item/unit	
4	Battery Rechargeable AA Cells	Energizer/ Camelion, or equivalent best quality brand	One item/unit	
5	Battery Rechargeable AAA Cells	Energizer/ Camelion, or equivalent best quality brand	One item/unit	
6	Camelion 9v rechargeable battery	Energizer/ Camelion, or equivalent best quality brand	One item/unit	
7	CAT 06 LAN Cable	D-link/ AMP/3M	01 Roll/ (305 Meters)	
8	RJ 45 Connectors	AMP/D-Link/3M	01 Box (Each box contains 100 pieces)	
9	Printer cable USB (Best Quality)	Printer Branded cable (only branded is acceptable	One item/unit	
10	Toner	7115A Compatible or equivalent best quality brand	One item/unit	
11	Color printer toner	CF540 to CF543, Compatible, or equivalent best quality brand	One item/set	
12	Fax Machine toner	Panasonic UF-4100 or equivalent best quality brand	One item/unit	

13	Toner	CF402X (yellow) Compatible or equivalent best quality brand	One item/unit	
14	Toner	CF403X (Magenta) Compatible or equivalent best quality brand	One item/unit	
15	Toner	CF401X (Cyan) Compatible best quality brand	One item/unit	
16	Toner	CF400X (Black) Compatible best quality brand	One item/unit	
17	Toner	4200N (38-A) Compatible or equivalent best quality brand	One item/unit	
18	Toner	1300 (13-A) Compatible or equivalent best quality brand	One item/unit	
19	Toner	Toner 1020 Compatible or equivalent best quality brand	One item/unit	
20	Toner	35 A Compatible or equivalent best quality brand	One item/unit	
21	Toner	2035- 05A Compatible or equivalent best quality brand	One item/unit	
22	Toner	80A Compatible or equivalent best quality brand	One item/unit	
23	Toner	1102/ 85A Compatible or equivalent best quality brand	One item/unit	
24	Toner	M402 DNE Compatible or equivalent best quality brand	One item/unit	
25	Toner	30-A Compatible or equivalent best quality brand	One item/unit	
26	Toner	1020 Compatible or equivalent best quality brand	One item/unit	
27	Toner	CF 410-A Compatible or equivalent best quality brand	One item/unit	



28	Toner	CF 411-A Compatible or equivalent best quality brand	One item/unit	
29	Toner	CF 412-A Compatible or equivalent best quality brand	One item/unit	
30	Toner	CF 413-A Compatible or equivalent best quality brand	One item/unit	
31	Toner	81-X/M 605 Compatible or equivalent best quality brand	One item/unit	
32	Toner	CF 217-A/17 A Compatible or equivalent best quality brand	One item/unit	
33	Toner	CF 283-A/83-A Compatible or equivalent best quality brand	One item/unit	
34	Toner Image runner	2525 (Canon) or equivalent best quality brand	One item/unit	
35	Tonner Toshiba	Toshiba 355 or equivalent best quality brand	One item/unit	
36	Toner	Minolta (b211) or equivalent best quality brand	One item/unit	
37	Image Drum	Compatible m102w and 102a image drum 19a	One item/unit	
38	Toner	Compatible Pro 404DN (Duplex) (black & White)	One item/unit	
39	Image Drum	Compatible Pro 404DN (Duplex) (black & White)	One item/unit	
40	Toner	Compatible Pro M111A or equivalent printer (black & White)	One item/unit	
41	Image Drum	Compatible Pro M111A or equivalent printer (black & White)	One item/unit	
42	Toner	Compatible Enterprise M455dn Color PRINTER	One item/unit	

43	Image Drum	Compatible Enterprise M455dn Color PRINTER	One item/unit	
44	Toner and Drum	Hp MFP M130FW Toner 17A, Drum 19A	One item/unit	
45	Toner	Compatible pro M452DN or equivalent printer (color)	One item/unit	
46	Toner	Compatible M455DN or equivalent printer (color)	One item/unit	
47	Toner	compatible MFP Model M236sdw or equivalent	One item/unit	
48	Toner	Color HP Pro M452dn (1) CF412A-Y (2) CF413A-M (3) CF411A-C (4) CF410A-B		
49	Toner	HP color LaserJet Enterprise M455 (1) 415A W2032A-Y (2) 415A W2033A-M (3) 415A W2031A-C (4) 415A W2030A-B		
50	HP Inkjet wireless Printer Color Bottles	HP ink Tank Wireless 415 Color printer Cartridge Bottles of all colors		
51	Mother board Computer Cell	3V CR2032 Maxell		
53	05 ports network Hub/Switch	05 ports network Hub/Switch		
54	HDMI Cable	HDMI Cable 1.5/05/15 Meters		
55	Any Others (when needed)		-	