

# Pre-Bid Meeting Minutes

## INSTALLATION AND COMMISSIONING OF 200 KW SOLAR POWER SYSTEM AT PIDE CAMPUS

(Works)

National

Single Stage-Two Envelope

*May 12, 2026 02:05 PM*

*Pakistan Institute of Development Economics (Pakistan Institute of Development Economics (PIDE)), Assistant  
Registrar*

*Quaid-i-Azam University Campus*

*Phone: +92-324-585-0806, Email: imran.qureish@pide.org.pk*

## Meeting Details

<b>Date &amp; Time</b>	Monday, May 11, 2026 11:00 AM
<b>Location</b>	PIDE, Quaid-i-Azam University Campus

## Minutes of Meeting

### PRE-BID MEETING MINUTES

**Tender Title:** INSTALLATION AND COMMISSIONING OF 200 KW SOLAR POWER SYSTEM AT PIDE CAMPUS

**Date:** May 11, 2026

**Time:** 11:00 A.M

**Venue:** Office of the Chairman Purchase Committee, PIDE

#### **Attendees**

- Bidders/Vendors
  1. M/s Sympl Energy
  2. M/s Solar Tech
- PIDE Procurement Committee Members

#### **PROCEEDING:**

A Pre-Bid meeting was held on May 11, 2026, with the prospective bidders/firm representatives regarding the subject procurement/work. The participants

discussed various clauses of the bidding documents/SBDs for further clarification:

### **1. Mandatory Experience Requirement**

The vendors requested clarification regarding the requirement of minimum five (05) years' experience.

The Procuring Agency clarified that the requirement of five years' relevant experience is mandatory and clearly specified in the Standard Bidding Documents (SBD). Therefore, all bidders must comply with this requirement and provide documentary evidence accordingly.

### **2. Operation & Maintenance (O&M)**

The vendors also sought clarification regarding the scope and requirements of Operation & Maintenance (O&M) services.

The Procuring Agency informed the bidders that the complete details and obligations related to O&M are already clearly mentioned in the SBD. All bidders are advised to study the bidding documents carefully and submit their bids in accordance with the prescribed requirements.

### **3. Bank Guarantee Requirement**

The vendors further discussed the requirement of submission of a Bank Guarantee.

The Procuring Agency clarified that the Bank Guarantee requirement, including its format, amount, and validity, is explicitly defined in the SBD. Hence, bidders are required to comply strictly with the stated conditions.

### **Conclusion**

The Procuring Agency reiterated that all the above-mentioned requirements are clearly incorporated in the Standard Bidding Documents (SBD). Therefore, bidders are advised to read the documents thoroughly and ensure full compliance while preparing and submitting their bids. No more further clarification is required.