

TENDER NOTICE NO. GS/T/01/2024**(CLOSE FRAMEWORK CATEGORY – II)****TENDER DOCUMENT****FOR***SUPPLY OF COMPUTER AND IT PARTS AND ACCESSORIES*

GENERAL PRO-FORMA FOR TENDER SUBMISSION (to be filled by Bidder/firm)	
Bid/ proposal submitted for	
Firm/ Company Name	
Address: (Head office)	
Address: Office(s) in Islamabad/ Rawalpindi	
Contact Number	
Email address	
Owner(s) Name	
NTN/GST Number	
PEC Registration Number (in case of Civil work)	
Work Experience in relevant field/ Category (in Years)	
Previous reputation/ work completion certificates / evidence submitted	Yes / No
Tender document Fee Submitted	Yes / No (Rs. _____)
Earnest Money/ Bid Security Submitted	Yes / No (Rs. _____) %age _____ (If required)
Submission of undertaking that, firm has not been blacklisted by any Organization/ establishment etc.	Yes / No
Last date for tender submission	Submitted on: ____/____/2024

PRE-QUALIFICATION -TENDER NOTICE No.GS/01/2024

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related Social Sciences working under the administrative control of Ministry of Planning Development and Special Initiatives, Government of Pakistan.

Sealed proposals/ tender are invited from the reputed Firms/Contractors for close framework having offices/setups at Islamabad/ Rawalpindi, registered with sales tax department, national tax number (NTN).

Details
Tender Items for Close Framework: (Category II) (Bidders shall submit a single stage; both financial & technical proposal)
➤ <i>SUPPLY OF COMPUTER AND IT PARTS AND ACCESSORIES</i>

Price of the bidding document Rs. **2,000/-** (non-refundable) is required to submit along with bidding document in the shape of pay order/ bank draft on account of Pakistan Institute of Development Economics (PIDE), Islamabad.

Interested firms/bidders are required to submit their technical & financial proposal for above mentioned categories in envelop on or before **May 14, 2024** by 10:30 AM. Tender will be open on the same day at 11:00 am in the office of Chairman Purchase Committee PIDE in the presence of vendors. The detailed document is available at www.pide.org.pk. The Institute reserves the right to accept or reject any or all the proposal/quotations as per PPRA rules.

(Dr. Arshad Hussain Hashmi)
Registrar, PIDE
Quaid-i-Azam University Campus,
Islamabad Tele # 9248051,051-9248089

PURPOSE OF TENDER

Pakistan Institute of Development Economics (PIDE) invites **SINGLE STAGE - TWO ENVELOPE PROCEDURE** (FOR CLOSE FRAMEWORK) under PPRA Rules for pre-qualification from well reputed firms having minimum 3 years; experience in rendering similar services.

MODE OF ADVERTISEMENT(S):

As per Rule 12(1&2), this Tender is being placed online at PPRA's website, as well as being advertised in print media.

As per Rule 12(2), this Tender is also placed online at the website of procuring agency. The bidding document carrying all details can be downloaded from website www.pide.org.pk

TYPE OF OPEN COMPETITIVE BIDDING:

As per Rule (21), Single Stage -Bidding Procedure shall be followed. The said Procedure is reproduced as follows:

- i. the bid shall be a **single stage - two envelope procedure** (technical proposal and financial proposal). The envelopes shall be marked with the relevant category.
- ii. In the first instance, the "Technical Proposal" shall be opened and retain in the custody of the procuring agency;
- iii. The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements;
- iv. During the technical evaluation no amendments in the technical proposal shall be permitted;
- v. After the evaluation and approval of the technical proposals, the procuring agency shall be called the competitive financial proposals from the technically accepted bids from time to time.
- vi. The pre-qualified (technically) evaluated bidder shall be eligible to participate in the financial proposal (when called).

TENDER PRICE:

The quoted price shall be:

- Inclusive of all Government applicable taxes; and
- Denominated in Pak Rupees;

TENDER ITEMS FOR CLOSED FRAMEWORK:

- Supply of Computer and IT Parts and Accessories
(Annex-A)

BID SECURITY:

The Bidder shall furnish the Bid Security (Earnest Money) as and when financial bid are called, detail is as under:

*Bidders applying for "Supply of Computer and IT Parts and Accessories" (**closed framework**) to submit the Bank draft as earnest money of amount Rs. 50,000/-*

OPENING OF THE TENDER:

Tenders (Technical Bids) shall be opened on the submission of bid, on the prescribed date, in the presence of the vendors for which they shall ensure their presence without further invitation. In case the last date of bid submission falls within the official holidays, the last date for submission of the bids shall be considered on the next working day.

TERMS AND CONDITIONS:

The tenderers are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:

- i. For this Pre-Qualification PPRA's Rule 15 and 16 will be adopted.
- ii. All items mentioned in the enclosed tender documents will be purchased from time to time on need basis.
- iii. The quotations should be sent in a sealed cover duly written on the Envelope, which will be opened in the presence of the bidders.
- iv. The items will be delivered at the premises of the PIDE, Islamabad located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation.
- v. The tenderers shall have to deposit earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favor of Pakistan Institute of Development Economics, Islamabad along with quotation for which applying;
- vi. The earnest money will remain with the PIDE till the completion of the contract period of required items. It shall be forfeited, if the firm fails to supply the required items within stipulated period and as per specifications mentioned in the tender documents.

- vii. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR, are eligible.
- viii. The firms must have established shop/office/workshop having sufficient stock in Islamabad / Rawalpindi, which can be inspected by the Institute's Authorized Officer/Purchase Committee (if deem necessary).
- ix. Over writing and cutting of any nature in quotation(s) shall not be accepted and the quotation shall stand cancelled.
- x. The participating firm (s) shall have to provide a copy of their PEC, G.S.T & NTN registration certificate.
- xi. The vender shall give an undertaking that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan.
- xii. The rates of any item shall not be increased during this period and remain fixed and binding.
- xiii. In case, the supplier tries to supply sub-standard items, their contract shall be cancelled and earnest money shall be forfeited and the supplier shall not claim any relief in this situation.
- xiv. The Institute reserves the right to accept or reject any or all the quotations under rules.

TENDER ELIGIBILITY/QUALIFICATION CRITERIA:

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a. Must be registered with Tax Authorities, and having valid registration of Sales Tax and NTN & also having sound financial strengths can participate (copy must be attached);
- b. Has submitted bid for all quoted categories and relevant bid security and tender fee (nonrefundable). Non-compliance of the same shall cause rejection of the bid;
- c. Must be involved in relevant field for last 4 years (copy must be attached);
- d. At least 02 Previous reputation /work completion certificate and current working proof/reputation certificate. (Previous reputation shall be highly matter).
- e. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;

Annex-A

COMPUTER AND IT EQUIPMENT AND ACCESSORIES (CLOSE FRAMEWORK)

S.	Name of Items	Specifications	Quantity	Unit Rate all taxes
1	USB 32 GB	Kingston or equivalent best quality renown brand	One item/unit	
2	USB 64 GB /128GB	Kingston or equivalent best quality renown brand	One item/unit	
3	Branded Mouse with USB 1.5 Meter USB Cable	DELL/HP or equivalent best quality renown brand	One item/unit	
4	Battery Rechargeable AA Cells	Best quality/ Energizer/ Camelion, or equivalent best quality renown brand	One item/unit	
5	Battery Rechargeable AAA Cells	Best quality Energizer/ Camelion, or equivalent best quality renown brand	One item/unit	
6	Camelion 9v rechargeable battery	Best quality Energizer/ Camelion, or equivalent best quality renown brand	One item/unit	
7	CAT 06 LAN Cable	D-link/ AMP/3M	01 Roll/ (305 Meters)	
8	RJ 45 Connectors	AMP/D-Link/3M	01 Box (Each box contains 100 pieces)	
9	Printer cable USB (Best Quality)	Best quality	One item/unit	
10	Compatible Toner	7115A Compatible or equivalent best quality renown brand	One item/unit	
11	Compatible color printer toner	CF540 to CF543, Compatible, or equivalent best quality renown brand	One item/set	
12	Fax Machine toner	Panasonic UF-4100 or equivalent best quality renown brand	One item/unit	

13	Compatible Toner	CF402X (yellow) Compatible or equivalent best quality renown brand	One item/unit	
14	Compatible Toner	CF403X (Magenta) Compatible or equivalent best quality renown brand	One item/unit	
15	Compatible Toner	CF401X (Cyan) Compatible or equivalent best quality renown brand	One item/unit	
16	Compatible Toner	CF400X (Black) Compatible or equivalent best quality renown brand	One item/unit	
17	Compatible Toner	4200N (38-A) Compatible or equivalent best quality renown brand	One item/unit	
18	Compatible Toner	1300 (13-A) Compatible or equivalent best quality renown brand	One item/unit	
19	Compatible Toner	Toner 1020 Compatible or equivalent best quality renown brand	One item/unit	
20	Compatible Toner	35 A Compatible or equivalent best quality renown brand	One item/unit	
21	Compatible Toner	2035- 05A Compatible or equivalent best quality renown brand	One item/unit	
22	Compatible Toner	80A Compatible or equivalent best quality renown brand	One item/unit	
23	Compatible Toner	1102/ 85A Compatible or equivalent best quality renown brand	One item/unit	
24	Compatible Toner	M402 DNE Compatible or equivalent best quality renown brand	One item/unit	
25	Compatible Toner	30-A Compatible or equivalent best quality renown brand	One item/unit	
26	Compatible Toner	1020 Compatible or equivalent best quality renown brand	One item/unit	

27	Compatible Toner	CF 410-A Compatible or equivalent best quality renown brand	One item/unit	
28	Compatible Toner	CF 411-A Compatible or equivalent best quality renown brand	One item/unit	
29	Compatible Toner	CF 412-A Compatible or equivalent best quality renown brand	One item/unit	
30	Compatible Toner	CF 413-A Compatible or equivalent best quality renown brand	One item/unit	
31	Compatible Toner	81-X/M 605 Compatible or equivalent best quality renown brand	One item/unit	
32	Compatible Toner	CF 217-A/17 A Compatible or equivalent best quality renown brand	One item/unit	
33	Compatible Toner	CF 283-A/83-A Compatible or equivalent best quality renown brand	One item/unit	
34	Toner Image runner	2525 (Canon) or equivalent best quality renown brand	One item/unit	
35	Tonner Toshiba	Toshiba 355 or equivalent best quality renown brand	One item/unit	
36	Toner	Minolta (b211) or equivalent best quality renown brand	One item/unit	
37	Compatible Image Drum	Compatible m102w and 102a image drum 19a	One item/unit	
38	Compatible Toner	Compatible Pro 404DN (Duplex) (black & White)	One item/unit	
39	Compatible Image Drum	Compatible Pro 404DN (Duplex) (black & White)	One item/unit	
40	Compatible Toner	Compatible Pro M111A or equivalent printer (black & White)	One item/unit	
41	Compatible Image Drum	Compatible Pro M111A or equivalent printer (black & White)	One item/unit	

42	Compatible Toner	Compatible Enterprise M455dn Color PRINTER	One item/unit	
43	Compatible Image Drum	Compatible Enterprise M455dn Color PRINTER	One item/unit	
44	Toner and Drum	Hp MFP M130FW Toner 17A, Drum 19A	One item/unit	
45	Compatible Toner	Compatible pro M452DN or equivalent printer (color)	One item/unit	
46	Compatible Toner	Compatible M455DN or equivalent printer (color)	One item/unit	
47	Compatible Toner	compatible MFP Model M236sdw or equivalent	One item/unit	
48	Toner	Color Hp Pro M452dn (1) CF412A-Y (2) CF413A-M (3) CF411A-C (4) CF410A-B		
49	Toner	Hp color LaserJet Enterprise M455 (1) 415A W2032A-Y (2) 415A W2033A-M (3) 415A W2031A-C (4) 415A W2030A-B		
50	Color Bottles	Hp ink Tank Wireless 415 Color printer Cartridge Bottles		
51	Mother bord Computer Cell	3V CR2032 Maxell		
53	05 ports network Hub/Switch	05 ports network Hub/Switch		
54	HDMI Cable	HDMI Cable 1.5/05/15 Meters		
55	Any Others (when needed)		-	