

PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS



Request for Quotations (Services)

DEVELOPMENT OF ANDRIOD APP FOR FIELD DATA COLLECTION

REQUEST FOR QUOTATIONS FOR SERVICES (RFQS)

Project Title: Development of Android App to collect real time data from the field for a Project On “*Undertaking A Comprehensive National Level Assessment of Demand and Supply of Forest Products and Services, to Quantify Contribution of Forests to Rural Livelihood and National Economy*”

1. The Registrar office hereby requests the individuals or firms to submit price quotation for the Scope of Services given under attached Terms and Conditions of Performance.
2. You must quote for the complete Scope of Services under this request. Price quotations will be evaluated as one package and Contract awarded to the firm/ individual offering the lowest evaluated total price of complete Scope of Services.
3. Your quotation should be signed, sealed in an envelope and addressed to and delivered to the following address:

Registrar

Pakistan Institute of Development Economics (PIDE)
Quaid-e-Azam University Campus, Islamabad
Phone # 92-51- 9248051, 9248153
E-mail. registrar@pide.org.pk

4. Your quotation may be accompanied by adequate technical documentation / catalogue(s) and other printed material or pertinent information in support of your competence to perform under the Contract.
5. The deadline for receipt of your quotation(s) by the PIDE at the address indicated above is: **October 11, 2021 till 1700 hours.**
6. Your quotation should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Performance is an integral part of the Contract.
 - (i) **Prices:** The prices should be quoted for delivery/ performance of Services at PIDE. Prices shall be quoted in Pak Rupee.
 - (ii) **Evaluation of Quotations:** Offers determined to be substantially responsive to the required standards will be evaluated by comparison of their prices. In addition to the quoted price, the evaluated price shall include applicable government taxes.
 - (iii) **Award of Contract.** The award will be made to the bidder offering the lowest evaluated price and that is considered capable to perform the required deliverables.
9. The bidder whose quotation has been accepted will be notified of the award of Contract through the Letter of Acceptance.

10. Bidders shall refrain from ‘Corrupt and Fraudulent Practice’ which “includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process.

TERMS AND CONDITIONS OF PERFORMANCE
Project Name: **Android Application for Field Data Collection**

1. Scope of Services (TORs):

Description of Items of Scope of Services (TORs)
<ol style="list-style-type: none">1. Development of android application preferably on CS Pro or any other suitable software for 8-10 questionnaires to collect data from various respondents.2. Service level agreement with end to end services including, application development, training of the field team, troubleshooting during data collection process, data synchronization and delivery of 100% cleaned data.3. 8-10 questionnaires to be developed including but not limited to industry survey, household survey, market survey etc.4. Dashboard for summary of field progress and collection5. After sales services, will be covered by support including debugging (if any) and for at least 02 months from the date of completion.6. Availability: Android and Web7. Features: Offline data collection, Monitoring and visualization

TECHNICAL SPECIFICATIONS / STANDARDS:

(a) Provides affidavit in original bearing the subject with the name of Assignment on Letter Head to the effect that the firm has never been blacklisted and none of the contracts in which the firm was party has been rescinded in the past for non-fulfillment of contractual obligations; and confirms therein his availability as per person-months allocated in TOR.

(b) The firm or individual should have at least 5 years’ experience in developing data entry application/ android applications.