

TENDER DOCUMENT

About PIDE:

The Pakistan Institute of Development Economics (PIDE) was established at Karachi in 1957 and in 1964 accorded the status of an autonomous research organization by the Government of Pakistan. It is devoted to theoretical and empirical research in Development Economics in general and on Pakistan-related economic issues in particular. In addition to providing a firm academic basis to economic policy-making, its research also provides a window through which the outside world can view the nature and direction of economic research in Pakistan.

In November 2006, PIDE was granted the degree awarding status and hence provides quality education which is affordable but of world class standard in this region along with a truly stimulating learning environment.

A list of items along-with minimum technical specification is given below:

Sr. No	Product	Minimum Specification	Quantity
01	Laptop	Core i7 11 th Generation, 16 GB DDR4 RAM, 01 TB SSD Hard Disk, 02 GB Graphics Card, 14.0/15.6 Inch FHD Display, Backlit Keyboard, built in HD Webcam, Built-in Network Card and Wireless Card with Laptop Carrying Case.	30
02	Desktop Computer	Core i7 9 th /10 th Generation Processor, 16 GB DDR4 RAM, 01 TB SSD Hard Disk, 4GB dedicated graphics card, 22 Inch LCD Screen, Built-in Network Card and Wireless card, branded Keyboard and mouse.	2
03	UPS	APC 650 VA or Equivalent	2
04	Switch	Cisco Catalyst Manageable Switch TLS 2960/2970 WS-C2960/2970G-24TS-E or updated Model 24 Gigabit Ethernet ports Switch and 04 ports SFPs.	2

05	Core Switch	Cisco Catalyst Manageable Core Switch 4500 series or above 7U space Updated Model with dual power supply, two 48 ports Gigabits Ethernet cards, 01U SFP Module Card along with SFPs and 01U Gigabit Ethernet Card along with Gigabit Ethernet Gibic Modules card.	1
06	UPS	APC 05 KVA online UPS with 04 external battery bank 150 Amp Narada (Original) or Equivalent	2
07	Camera	Nikon D750 Camera (with 24-120mm f/4 Lens)	2
08	Camera Bag	Lowepro Runner 350AW	2
09	Battery Pack with Grip	Nikon Battery Grip MB-D16	2
10	Battery	Nikon EN-EL15	2

All technical queries for items from s.no. 1 to 7 will be directed to Mr. Abdul Mansoor Khan, Systems Analyst, at mansoor@pide.org.pk or 051-9248083 and for remaining items to Mr. Hamayun Khan, Media Officer at hamayunkhan@pide.org.pk. Administrative and financial queries will be handled by the Registrar office at 051-9248051.

Bidding method:

Single Stage, Two Envelope Procedure will be used for procurement. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal.

Firms Evaluation Criteria: -

Only those firms who are meeting the mandatory requirements as mentioned below shall be further considered for technical and financial evaluation;

Mandatory requirements:

1. Bid bond
2. Bid validity (at-least 60 days)
3. The vendor must have an established office at Islamabad / Rawalpindi, which will be inspected by the Institute's authorized Officer (if deemed necessary).
4. The participating firms will have to give their G.S.T./NTN number, Profile and undertaking that the firm has never been blacklisted by any organization(s).
5. The bidder must be an Authorized Distributors/Resellers of the quoted brands. (Valid certificate from Principal is required)
6. The bidder must have been in the business of desired equipment for at least five years. (Proof required)
7. The bidder must have a qualified technical support team for the Items provided by them.
8. The quoted items must meet the minimum technical specifications mentioned in the tender document. Any additional specification must be highlighted separately along with its cost (if any).
9. The quoted items must be branded, have standard local warranty and imported through legal channels.

Disqualification:

The PIDE purchase committee may reject any or all bids under PPRA Rules and/or not conforming to the requirements mentioned in the evaluation criteria section.

BID Validity:

All quoted prices inclusive of all taxes and educational discounts (if any) shall be valid for 60 days from the closing date of the bid. PIDE shall not be responsible for any price hike and/or rate fluctuation in the market.

Award of Work:

The firm, after taking into consideration the technical evaluation results and financial bid, found to be the most advantageous bid under PPRA Rule (36), shall be selected for provision / installation of items/equipment.

Delivery and Payment:

Successful vendor/party/firm, to whom the purchase order is issued, will be responsible for delivery/installation/testing of items/equipment/material within time specified in the work/purchase order. Failure to do so by the vendor may result in permanent or temporary debarment/blacklisting under Rule (19) of PPRA Rules.

Upon successful delivery/installation/testing of the equipment/material/items within the time

specified in the work/purchase order and production of original bills/delivery challans, PIDE shall make prompt payments to the vendor within 30 days from the date of submission of bills/challans.

Grievance:

Any firm/vendor/party may file its written complaint, by remaining within time limitation period as prescribed in Rule (48) of PPRA Rules, against the eligibility parameters, evaluation criteria or any other terms and conditions prescribed in the bidding documents if found contrary to the provisions of the PPRA rules to the Grievance Redressed Committee (GRC) of PIDE. Such complaints will be decided under Clauses 1-7 of Rule (48) of PPRA Rules.

Evaluation Criteria: -

A comparative statement of all eligible bidders for each item with detailed specifications will be prepared.

Terms and Conditions:

1. Valid certificate of authorized dealership for the quoted items
2. Proof of registration for GST and NTN
3. Company profile with complete address of the offices in Islamabad/Rawalpindi
4. PIDE may reject any or all proposals under PPRA Rule (33).
5. Quoted prices must include Standard local warranty and educational discounts (if any).
6. No advance payment shall be made to the successful vender and payment shall be released only after successful completion and testing of the equipment.
7. The delivery time for each item must not exceed 30 days after placement of the work order otherwise PIDE will deduct an amount of 1% per day from the price of the delayed item(s).
8. Bids complete in all respects should reach the undersigned within 15 days i.e., by 10:30 A.M.. No late submissions will be entertained.