



Pakistan Institute of Development Economics

QUAID-I-AZAM UNIVERSITY CAMPUS P.O. BOX 1091, ISLAMABAD

BIDDING DOCUMENT

FOR

PRE-QUALIFICATION - UNDER OPEN FRAMEWORK AND CLOSE FRAMEWORK

TENDER NOTICE NO. GS/07/2023

PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS (PIDE),

QUAID-E-AZAM UNIVERSITY (QAU) CAMPUS,

ISLAMABAD

GENERAL PRO-FORMA FOR TENDER SUBMISSION (to be filled by Bidder/firm)	
Bid/ proposal submitted for	
Firm/ Company Name	
Address: (Head office)	
Address: Office(s) in Islamabad/ Rawalpindi	
Contact Number	
Email address	
Owner(s) Name	
NTN/GST Number	
PEC Registration Number (in case of Civil work)	
Work Experience in relevant field/ Category (in Years)	
Previous reputation/work completion certificates / evidence submitted	Yes / No
Tender document Fee Submitted	Yes / No (Rs. _____)
Earnest Money/Bid Security Submitted	Yes / No (Rs. _____) %age _____ (If required)
Submission of undertaking that, firm has not been blacklisted by any Organization/establishment etc.	Yes / No
Last date for tender submission	Submitted on: ____/____/2023

PRE-QUALIFICATION - TENDER NOTICE No.GS/07/2023

The Pakistan Institute of Development Economics (PIDE) is a degree awarding specialized Institution in teaching and research in Economics and related Social Sciences working under the administrative control of Ministry of Planning Development and Special Initiatives, Government of Pakistan.

Sealed tenders are invited from the reputed Firms/Contractors having offices/setups at Islamabad/ Rawalpindi for the provision/supply of following categories as/when required:

Details
CATEGORY-1 (OPEN FRAMEWORK) (Bidders shall submit their proposal sealed in single envelop only technical proposal)
a) Furniture & Fixtures (wood works and steel furniture etc.)
b) Restaurant, caterer/ event management firms, food items suppliers
CATEGORY-2 (CLOSE FRAMEWORK) (Bidders shall submit a single stage; both financial & technical proposal)
a) Supply of Electronic/Electrical & Telecommunication Items/ Equipment

A complete Tender document containing scope of work, ToRs and evaluation criteria along with details of items for the above mentioned Category are available online at PIDE website <http://www.pide.org.pk> which can be downloaded.

The same is uploaded at PPRA website www.ppra.org.pk. Interested firms/bidders are required to submit their bids and proposals along-with tender document fee Rs. 2,000/- (non-refundable) in the shape of pay order/DD in favor of PIDE, Islamabad.

Interested firms/bidders are required to submit their proposals on or before August 7, 2023 by 11:30AM. The technical proposal shall be opened on the same day at 12:00 PM in the office of the Registrar, PIDE in the presence of vendors/firms. The Institute reserves the right to accept or reject any or all the offers/quotations as per PPRA rules.

(Dr. Arshad Hussain Hashmi)
Registrar, PIDE
Quaid-i-Azam University Campus,
Islamabad Tele # 9248051,051-9248089



- Purpose of Tender
- Mode of Advertisement
- Type of Open Competitive Bidding
- Tender Price
- Tender Items for Closed Framework:
- Bid Security:
- Opening of The Tender:
- Terms and Conditions:
- Tender Eligibility/Qualification Criteria:
- Supply of Electronic/Electrical & Telecommunication Items/ Equipment

PURPOSE OF TENDER

Pakistan Institute of Development Economics (PIDE) invites **SINGLE STAGE - ONE ENVELOPE PROCEDURE** (FOR OPEN FRAMEWORK) and **SINGLE STAGE - TWO ENVELOPE PROCEDURE** (FOR CLOSE FRAMEWORK) under PPRA Rules for pre-qualification from well reputed firms having minimum 4 years; experience in rendering similar services.

MODE OF ADVERTISEMENT(S):

As per Rule 12(1&2), this Tender is being placed online at PPRA's website, as well as being advertised in print media.

As per Rule 12(2), this Tender is also placed online at the website of procuring agency. The bidding document carrying all details can be downloaded from website www.pide.org.pk

TYPE OF OPEN COMPETITIVE BIDDING:

As per Rule (21), Single Stage -Bidding Procedure shall be followed. The said Procedure is reproduced as follows:

- i. the bid shall be a **single stage - one envelope procedure** (only technical proposal) for open framework and **single stage - two envelope procedure** (technical proposal and financial proposal) for close framework. The envelopes shall be marked with the relevant category.
- ii. In the first instance, the "Technical Proposal" shall be opened and retain in the custody of the procuring agency;
- iii. The procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements;
- iv. During the technical evaluation no amendments in the technical proposal shall be permitted;
- v. After the evaluation and approval of the technical proposals, the procuring agency shall be called the competitive financial proposals from the technically accepted bids from time to time.
- vi. The pre-qualified (technically) evaluated bidder shall be eligible to participate in the financial proposal (when called).

TENDER PRICE:

The quoted price shall be:

- Inclusive of all Government applicable taxes; and
- Denominated in Pak Rupees;

TENDER ITEMS FOR OPEN/ CLOSED FRAMEWORK:

- a) Furniture & Fixtures (wood works and steel furniture etc.) (Open Framework)
- b) Restaurant, caterer/ event management firms, food items suppliers (Open Framework)
- c) Supply of Electronic/Electrical & Telecommunication Items/ Equipment (Close Framework)

BID SECURITY:

The Bidder shall furnish the Bid Security (Earnest Money) as and when financial bids are called, detail is as under:

- a) Bidders applying for “Furniture & Fixtures (wood works and steel furniture etc.)” (**open framework**) to submit the Bank draft as earnest money of amount Rs. 20,000/- as a bid security in favor of “Pakistan Institute of Development Economics, Islamabad”
- b) Bidders applying for “Restaurant, caterer/ event management firms, food items suppliers” (**open framework**) to submit the Bank draft as earnest money of amount Rs. 20,000/- as a bid security in favor of “Pakistan Institute of Development Economics, Islamabad”.
- c) Bidders applying for “Supply of Electronic/Electrical & Telecommunication Items/ Equipment” (**closed framework**) to submit the Bank draft as earnest money of amount Rs. 20,000/- as a bid security in favor of “Pakistan Institute of Development Economics, Islamabad”.

OPENING OF THE TENDER:

Tenders (Technical Bids) shall be opened on the submission of bids, on the prescribed date, in the presence of the vendors for which they shall ensure their presence without further invitation. In case the last date of bid submission falls within the official holidays, the last date for submission of the bids shall be considered on the next working day.

TERMS AND CONDITIONS:

The tenderers are required to fulfill the under mentioned conditions failing which the quotations will not be entertained:

- i. For this Pre-Qualification PPRA's Rule 15 and 16 will be adopted.
- ii. All items mentioned in the enclosed tender documents will be purchased from time to time on need basis.
- iii. The quotations should be sent in a sealed cover duly written on the Envelope, which will be opened in the presence of the bidders.
- iv. The items will be delivered at the premises of the PIDE, Islamabad located at Quaid-i-Azam University Campus, Islamabad without any cost of transportation.
- v. The tenderers shall have to deposit earnest money in the form of Pay Order/Demand Draft only (Cheques are not acceptable) in favour of Pakistan Institute of Development Economics, Islamabad along with quotation for which applying;
- vi. The earnest money will remain with the PIDE till the completion of the contract period of required items. It shall be forfeited, if the firm fails to supply the required items within stipulated period and as per specifications mentioned in the tender documents.
- vii. Only registered suppliers, who are on Active Taxpayer List (ATL) of FBR, are eligible.
- viii. The firms must have established shop/office/workshop having sufficient stock in Islamabad / Rawalpindi, which can be inspected by the Institute's Authorized Officer/Purchase Committee (if deem necessary).
- ix. Over writing and cutting of any nature in quotation(s) shall not be accepted and the quotation shall stand cancelled.
- x. The participating firm (s) shall have to provide a copy of their PEC, G.S.T & NTN registration certificate.
- xi. The vender shall give an undertaking that his firm has not been blacklisted by any of Provincial or Federal Government Departments, Agency, Organization or autonomous body etc. anywhere in Pakistan.
- xii. The rates of any item shall not be increased during this period and remain fixed and binding.
- xiii. In case, the supplier tries to supply sub-standard items, their contract shall be cancelled and earnest money shall be forfeited and the supplier shall not claim any relief in this situation.
- xiv. The Institute reserves the right to accept or reject any or all the quotations under rules.

TENDER ELIGIBILITY/QUALIFICATION CRITERIA:

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- a. Must be registered with Tax Authorities, and having valid registration of Sales Tax and NTN & Pakistan Engineering Council (PEC) for civil work, and also having sound financial strengths can participate (copy must be attached);
- b. Has submitted bid for all quoted categories and relevant bid security and tender fee (nonrefundable). Non-compliance of the same shall cause rejection of the bid;
- c. Must be involved in relevant field for last 4 years (copy must be attached);
- d. At least 02 Previous reputation / work completion certificate and current working proof/reputation certificate. (Previous reputation shall be highly matter).
- e. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous body or Private Sector Organization anywhere in Pakistan (submission of undertaking on legal stamp paper is mandatory), failing which will cause rejection of the bid;

SUPPLY OF ELECTRONIC/ELECTRICAL & TELECOMMUNICATION ITEMS/EQUIPMENT

Close frame work

S. No.	Name of items	Specifications	Quantity	Unit rate with sale tax
1	Adhesive Tape	OSAKA	One item/Unit	
		Tuff		
2	Battery Cell AA	Toshiba	One item/Unit	
		Power Plus		
3	Battery Cell AAA	Toshiba	One item/Unit	
		Power Plus		
4	Battery Cell 9 volt	Toshiba	One item/Unit	
		Power Plus		
5	Wire 7/29 two core	Pak. Muzaffar	One item/Unit	
		Pakistan Cable		
6	Wire 3/29 single core	Pak. Muzaffar	One item/Unit	
		Pakistan Cable		
7	Wire 7/29 single core	Pak. Muzaffar	One item/Unit	
		Pakistan Cable		
8	Wire 7/36 single core	Pak. Muzaffar	One item/Unit	
		Pakistan Cable		
9	Wire 40/76 Copper	Pak. Muzaffar / AVA	One item/Unit	
		Pakistan Cable		
10	Multi Light Plug Double	KM	One item/Unit	
		JK		
11	Multi Power Plug 30 Amp.	KM	One item/Unit	
		JK		
12	Power Plug 30 Amp.	KM	One item/Unit	
		JPI		
13	Shoe 2 Pin 5/10 Amp.	KM	One item/Unit	
		JPI		
14	Shoe 3 Pin, Light Plug 10/15 Amp.	KM	One item/Unit	
		JPI		
15	Shoe 3 Pin, Power Plug 20/30 Amp.	KM	One item/Unit	
		JPI		
16	Dimmer Switch	KM	One item/Unit	
		JK		
17	Heater Rod 1000 Watts	National	One item/Unit	
		Ramania		

18	Starter S-2 & S-10	Philips	One item/Unit	
19	Bulb 15 Watts LED	Osaka	One item/Unit	
		Phillips		
20	Bulb 25/30 Watts LED	Osaka	One item/Unit	
		Phillips		
21	LED Ceiling light 18 Watts	Osaka	One item/Unit	
		Phillips		
22	Bulb holder	KM	One item/Unit	
		JK		
23	Electric Socket 2 pin	KM	One item/Unit	
		JPI		
24	PVC Box Clipsel	JPI Large, medium & Small	One item/Unit	
		JK Large, medium & Small		
25	Capacitor 2.0 UF	Fuji	One item/Unit	
26	Capacitor 2.5 UF	Fuji	One item/Unit	
27	Capacitor 3.5 UF	Fuji	One item/Unit	
28	Wire 7/36 2 Core Copper	Pak. Muzaffar / AVA	One item/Unit	
		Pakistan Cable		
29	Remote Bell (Single remote)	SOGO	One item/Unit	
		Luckaram		
30	Extension lead 5 points	Hero	One item/Unit	
		KM		
31	Double Light Plug	KM	One item/Unit	
		Hero		
32	PVC box double light plug	KM	One item/Unit	
		Hero		
33	Tube Rod 2 Feet	Phillips	One item/Unit	
		Osaka		
34	Tube Rod 4 Feet	Phillips	One item/Unit	
		Osaka		
35	Exhaust Fan (Copper + Iron Body) 18"	Royal	One item/Unit	
		SK		
36		Royal	One item/Unit	

	Exhaust Fan (Copper + Iron Body) 12"	SK		
37	Exhaust Fan (Copper + Plastic Body) 12"	Royal	One item/Unit	
		SK		
38	Drawer Lock/Cabinet lock Stainless Steel (16mm)	MUBAH	One item/Unit	
		Hettich		
39	Steel Nail 1", 1.5, 2' & 3"	Adamjee	One Box/	
40	Screw (Black) 1", 1.5, 2" & 3"	Adamjee	One Box	
41	Wire Clip 6mm	Best Quality	One Box	
42	Wire Clip 8mm	Best Quality	One Box	
43	Wire Clip 10mm	Best Quality	One Box	
44	Wire Clip 12/15mm	Best Quality	One Box	
45	Telephone Wire (1 pair)	Best Quality	One item/Unit	
46	Telephone Wire (2 Pair)	Best Quality	One item/Unit	
47	Cabinet Handle 4", 6"	Best Quality	One item/Unit	
48	Telephone set (CLI)	Panasonic Modal (KX-TSC933CID),	One item/Unit	
		(KX-YSC83CID)		
49	Samad Bond (Large)	SAMAD	Per Kg	
50	Breaker 10 Amp.	Legrand	One item/Unit	
		National		
51	Breaker 16 Amp.	Legrand	One item/Unit	
		National		
52	Breaker 32 Amp.	Legrand	One item/Unit	
		National		
53	Breaker (Double)32Amp.	Legrand	One item/Unit	
		National		
54	Breaker (Double) 64 Amp.	Legrand	One item/Unit	
		National		
55	Breaker (3 Phase) 100 Amp.	Legrand	One item/Unit	
		National		
56	Breaker (3 Phase) 300 Amp.	Legrand	One item/Unit	

		National		
57	Sink Mixture	Master (Original)	One item/Unit	
		Super Asia (Original)		
58	Bip Cock	Master (Original)	One item/Unit	
		Super Asia (Original)		
59	Tea Cock	Master (Original)	One item/Unit	
		Super Asia (Original)		
60	Duct Patti Per Length 3/4	Adamjee	One item/Unit	
		GM		
61	Duct Patti Per Length 1"	Adamjee	One item/Unit	
		GM		
62	Duct Patti Per Length 1.5"	Adamjee	One item/Unit	
		GM		
63	Duct Patti Nail	Adamjee	One item/Unit	
64	Piano Switch Socket	Jeko	One item/Unit	
		KM		